



**WORK ORDER**  
**BUREAU OF AGRICULTURAL AND FISHERIES ENGINEERING (BAFE)**

Supplier : MAYON BLUE LOTUS CORPORATION (LOTUS BLUE HOTEL)	W.O. No. : 22-24
Address : F. Imperial St., Bitano, Legazpi City, Albay	Date : April 29, 2024
Email: reservations@lotusbluhotel.com	Mode of Procurement : Negotiated (Lease of Real Property and Venue - Privately-Owned)
PRAS No.: 24-090	End-User : BAFE-PPMD

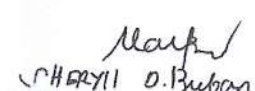
Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

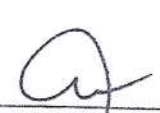
Place of Delivery : Legazpi City, Albay	Delivery Term : FOB Destination
Date of Delivery : May 22-24, 2024	Payment Term : 30 WD


Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount (Php)
		LEASE OF VENUE INCLUDING MEALS AND ACCOMMODATION FOR THE CONDUCT OF WORKSHOP ON THE HARMONIZATION OF STANDARD MONITORING FORMS ON MAY 22-24, 2024 AT LEGAZPI CITY, ALBAY			
	day	Function Room	3	-	-
		Meals (33 pax, 2-3 meals)			
	pax*meal	AM Snacks	99	200.00	19,800.00
	pax*meal	Lunch	99	450.00	44,550.00
	pax*meal	PM Snacks	99	200.00	19,800.00
	pax*meal	Dinner	66	450.00	29,700.00
		Room Requirements (2 night)			
	room*night	Triple Sharing Rooms (11)	22	5,600.00	123,200.00
		<b>Grand Total</b>			<b>237,000.00</b>
	pax* day	Package Rate (33 pax, 3 days)	99	2,393.94	237,000.00
		<b>Grand Total</b>			<b>237,000.00</b>

(Total Amount in Words) Two Hundred Thirty Seven Thousand Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:   
 SHERYLL D. BUBAN  
 Hotel Manager  
 May 03, 2024  
 Date

Very truly yours,   
 ENGR. ARIODEAR C. RICO  
 Director IV, BAFE

Fund Cluster : Funds Available  MS. KIM P. BARTOLOME 4/30/24 Accountant III	ORS/BURS No. : Date of the ORS/BURS:  Amount :
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 ₱ 237,000.  
 valid until MAY 11, 2024