



**WORK ORDER**  
**BUREAU OF AGRICULTURAL AND FISHERIES ENGINEERING (BAFE)**

Supplier : DEVELOPMENT ACADEMY OF THE PHILIPPINES	W.O. No. : 17-24
Address : Brgy. Sungay East, Tagaytay City	Date : April 12, 2024
Email: leonorc@dap.edu.ph	Mode of Procurement : Negotiated (Lease of Real Property and Venue - Publicly-Owned)
PRAS No.: 24-124	End-User : BAFE-SEPPD/FMRDP

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Region IV-A	Delivery Term : FOB Destination
Date of Delivery : April 15-19, 2024	Payment Term : 30 WD

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount (Php)
		<b>LEASE OF VENUE INCLUDING MEALS AND ACCOMMODATION FOR THE CONDUCT OF FARM-TO-MARKET ROAD DEVELOPMENT PROGRAM (FMRDP) FY 2024 1ST QUARTER ASSESSMENT ON APRIL 15-19, 2024 AT REGION IV-A</b>			
	day	Function Room	5	8,280.00	41,400.00
		<b>Meals (50 pax, 4-5 meals)</b>			
	pax*meal	Breakfast	200	225.00	45,000.00
	pax*meal	AM Snacks	250	125.00	31,250.00
	pax*meal	Lunch	250	350.00	87,500.00
	pax*meal	PM Snacks	200	125.00	25,000.00
	pax*meal	Dinner	200	350.00	70,000.00
		<b>Room Requirements (4 night)</b>			
	room*night	Twin Rooms (1)	4	4,000.00	16,000.00
	room*night	Triple Rooms (6)	24	4,100.00	98,400.00
	room*night	Triple Rooms (10)	40	4,500.00	180,000.00
<b>Grand Total</b>					<b>594,550.00</b>


**(Total Amount in Words)** **Five Hundred Ninety Four Thousand Five Hundred Fifty Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: \_\_\_\_\_ Very truly yours, \_\_\_\_\_

  
**CAMILLE A. LEONOR**  
 Account Executive  
 April 12, 2024  
 Date

  
**ENGR. ARIOBEAR C. RICO**  
 Director IV, BAFE

Fund Cluster : Funds Available :  <b>MS. KIM F. BARTOLOME</b> Accountant III	ORS/BURS No. : Date of the ORS/BURS: Amount :
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CY 2024 CURRENT  
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 VALID UNTIL ...