





## WORK ORDER

BUREAU OF AGRICULTURAL AND FISHERIES ENGINEERING (BAFE)

Supplier : <b>UNIVERSITY OF SOUTHERN MINDANAO (USM)</b>		W.O. No. : <b>09-24</b>		
Address : USM Compound Kabacan, Cotabato		Date : March 5, 2024		
Email : op@usm.edu.ph		Mode of Procurement : Negotiated-Lease of Real Property and Venue (Publicly-owned)		
PRAS No.: 24-038		End-User : BAFE-SRED		
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:				
Place of Delivery : <b>Region XII</b>		Delivery Term : FOB Destination		
Date of Delivery : <b>ON THE DAY OF THE EVENT</b>		Payment Term : 30 WD		
Unit	Description	Quantity	Unit Cost	Amount (Php)
	<b>LEASE OF VENUE INCLUDING MEALS AND ACCOMMODATION FOR THE TRAINING COURSE ON THE DRAFTING OF OPERATOR'S MANUAL FOR LOCAL MANUFACTURERS IN REGION XII ON MARCH 18-20, 2024</b>			
day	Function Room	3	21,000.00	63,000.00
	Meals (25 pax, 2-3 meals)			
pax*meal	Breakfast	50	200.00	10,000.00
pax*meal	AM Snacks	75	125.00	9,375.00
pax*meal	Lunch	75	265.00	19,875.00
pax*meal	PM Snacks	75	125.00	9,375.00
pax*meal	Dinner	50	265.00	13,250.00
	Room Requirements (2 night)			
room*night	Twin Sharing Room (6 rooms)	12	2,000.00	24,000.00
<b>Grand Total</b>				<b>148,875.00</b>
<b>(Total Amount in Words)</b>		<b>One Hundred Forty Eight Thousand Eight Hundred Seventy Five Pesos Only</b>		
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.				
Conforme:		Very truly yours,		
 <b>EMILY T. MONTERO</b> Exec. Assistant III		 <b>ENGR. ARIODEAR C. RICO</b> Director IV, BAFE		
<u>31/14/24</u> Date				
Fund Cluster :		ORS/BURS No. :		
Funds Available :		Date of the ORS/BURS:		
<u>NELSON E. VAGILIDAD</u> Accountant III		Amount :		