



Republic of the Philippines
BUREAU OF AGRICULTURAL AND FISHERIES ENGINEERING
SRA Compound, Annex II Building Ext,
North Avenue, Diliman, Quezon City
(02) 8351-8120, (02) 8294-9741

REQUEST FOR QUOTATION

Date: **February 20, 2024**

RFQ No.: **014-24**

Name of Supplier / Company: _____

Address: _____

TIN: _____

The Department of Agriculture - Bureau of Agricultural and Fisheries Engineering (BAFE), through its Bids and Awards Committee (BAC), intends to procure **Supply, Delivery, and Installation of Lighting, Plumbing Fittings and Fixtures for SEPDD** which will be undertaken in accordance with Section 53.9 (Small Value Procurement) of 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your best offer for the item/s described herein, subject to the Terms and Conditions provided on the last page of this Request for Quotation (RFQ). Submit your quotation/proposal **duly signed by you or your duly authorized representative** not later than **February 27, 2024, at 12:00 noon**.

To support your eligibility to participate in government procurement, the following **mandatory requirements** shall be submitted along with a signed quotation/proposal:

1. **Valid Mayor's/Business Permit***;
2. **Proof of PhilGEPS Registration (Screenshot of Organization Profile or Certificate of PhilGEPS Platinum Membership)*; and**
**Valid PhilGEPS Certificate of Platinum Membership may be submitted in lieu of Mayor's/Business Permit and PhilGEPS Registration/Certificate Number.*
3. **Notarized Omnibus Sworn Statement** preferably using the GPPB-prescribed form, for Approved Budget of Contract (ABC) **above P50,000.00**.

Open quotations should be submitted personally at **BAC Secretariat Office, BAFE Office, Sugar Center, Annex II Building Extension, North Avenue, Diliman, Quezon City**. Alternatively, an electronic copy of the signed quotation/proposal and other eligibility requirements (Certified True Copy) may be submitted at email address **bafe.procurement@gmail.com**.

For any clarification, you may contact us at telephone no. **(02) 8273-2474 loc. 3351** or at **bafe.procurement@gmail.com**.


RHODORA R. CONCEPCION
BAC Secretariat Head



FINANCIAL OFFER	
Approved Budget for the Contract	Total Offered Quotation
One Hundred Thirty Five Thousand Nine Hundred Forty Nine Pesos (PhP135,949.00)	In words: _____ _____

Terms of Payment:

Payment shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility, within thirty (30) days after Submission of Billing and Under Acceptance of the product. Bank Transfer shall be charged against the creditor's account.

Payment Details:

Banking Institution: _____
 Account Number: _____
 Account Name: _____
 Branch: _____

Sir/Madam:

After carefully reading and accepting the Terms and Conditions, I/We submit our quotation for the item/s indicated above.

 Signature over Printed Name

 Position/Designation

 Contact No./ Email Address



TERMS AND CONDITIONS
1. Bidders shall provide the correct and complete information required in this form.
2. Price quotation/s must be valid for a period of <u>ONE HUNDRED TWENTY (120) CALENDAR days</u> from the submission date of quotation.
3. Price quotation/s, to be denominated in Philippine pesos shall include all taxes, duties, and/or levies payable, including delivery charges.
4. Partial bid/s is/are allowed for requirements to be procured by lot.
5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
7. Awarding shall be done by <u>LOT</u> . Award of the contract shall be made to the single/lowest calculated quotation (for goods and infrastructure) or, the single/highest rated offer (for consulting services), which complies with the minimum technical specifications and other terms and conditions stated herein.
8. Any interlineations, erasures, or overwriting shall be valid only if signed or initialed by you or any of your duly authorized representative/s.
9. Delivery and/or Installation Period: <u>shall be within fifteen (15) calendar days upon receipt/conformance of the Work Order</u>
10. The DA-BAFE shall have the right to inspect and/or test the goods to validate their conformity to the technical specifications.
11. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the DA-BAFE shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
12. Payment shall be made thirty (30) days after delivery and acceptance of the item (s) and upon the submission of the required supporting documents, i.e, delivery receipt and/or billing statement, by the supplier. Payments shall be based on actual services delivered.
13. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DA-BAFE shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
14. The Winning Bidder shall submit the originally-signed quotation/proposal and other eligibility requirements (Certified True Copy) personally or via courier prior to payment of the completed contract.



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TECHNICAL SPECIFICATIONS

Supply, Delivery, and Installation of Lighting, Plumbing Fittings, and Fixtures for SEPPD Office

I. OBJECTIVE

BAFE intends to procure lighting and plumbing fixtures, fittings, and finishes for the relocation of the SEPPD office in the SRA building including the removal of old fixtures and installation of new fixtures, which is deemed necessary to maintain a convenient and proper sanitation for employees.

II. PROJECT/DELIVERY SITE


- The project shall cover the Supply, Delivery, and Installation of lighting and plumbing fixtures, fittings, and finishes for the SEPPD office.
- Delivery Site: Must be delivered at the address below:


BUREAU OF AGRICULTURAL AND FISHERIES ENGINEERING
 Sugar Center, Annex II Building Extension, North Avenue, Diliman,
 Quezon City






III. SCHEDULE OF DELIVERY AND INSTALLATION

Delivery and Installation shall be within fifteen (15) calendar days upon receipt/conformance of the Work Order.

IV. ITEM SPECIFICATIONS AND COST ESTIMATES

ITEM DESCRIPTION	SPECIFICATIONS	QTY	UNIT COST	TOTAL UNIT COST	SAMPLE IMAGE
LED light Louvers	<ul style="list-style-type: none"> • Multiline Satin Aluminum or better Louver type • Made of Powder-coated metal Sheet or better material • at least 1221mm Length 	16	4,070.00	65,120.00	

	<ul style="list-style-type: none"> • at least 200mm Width • at least 64mm Height • Double-ended LED Tube Wiring Connection or better connection • LED tube must be at least T8 (18 W) • at least IP20 IP Rating • Mounting must be Surface type • 1 suitable no. of lamp 				
Water Closet Including Fittings and Accessories	<ul style="list-style-type: none"> • Must be Glossy white finish • With Siphonic flushing system • Double flushing (4-6 liters per flush) • Height from finish floor line to top of tank must be at least 750mm 	2	19,415.00	38,830.00	

<p>Lavatory with Pedestal Including Fittings and Accessories</p>	<ul style="list-style-type: none"> • Must be glossy white finish • Must be easy to install and durable • Height from finish floor line to top of lavatory must be at least 750mm 	2	7,755.00	15,510.00	
<p>Hose Bib Faucet</p>	<ul style="list-style-type: none"> • Must be Satin finish • Material made of stainless steel 	2	1,402.50	2,805.00	
<p>Bidet</p>	<ul style="list-style-type: none"> • Must be Satin Finish • Material made of stainless steel 	2	3,520.00	7,040.00	
<p>Two-Way Angle Valve</p>	<ul style="list-style-type: none"> • Fittings must be compatible to the connections to the water line, bidet and water closet • Material made of stainless steel 	2	1,177.00	2,354.00	
<p>Wall Mounted Bathroom Mirror</p>	<ul style="list-style-type: none"> • Material made of Glass • at least 600mm Length • at least 450mm Width • at least 4mm Thickness 	2	2,145.00	4,290.00	
TOTAL				135,949.00	