



Republic of the Philippines
Department of Agriculture
BUREAU OF AGRICULTURAL AND FISHERIES ENGINEERING (BAFE)
Sugar Center, Annex II Building Extension, North Avenue, Diliman, Quezon City
Tel No. (02) 8351-8120, 8294-9741
Email add: bafe@da.gov.ph

AFD-SO-23-02-01

SPECIAL ORDER

No. 37

SUBJECT : DESIGNATION OF MR. GLENN M. ERLANO AS ENERGY EFFICIENCY AND CONSERVATION OFFICER (EEC OFFICER) AND MS. RHODORA R. CONCEPCION AS EEC FOCAL

In compliance with the Implementing Rules and Regulations of the Energy Efficiency and Conservation Act, **Mr. Glenn M. Erlano and Ms. Rhodora R. Concepcion** are hereby designated as **EEC Officer and EEC Focal**, respectively.

As such, they have the following duties and responsibilities to address the thrust of Government Energy Management Program (GEMP):

EEC OFFICER

- a. Prepare, formulate and submit for approval of the undersigned the design, plan and implementation, monitoring and evaluation scheme for the Energy Efficiency and Conservation Program consistent with the GEMP;
- b. Submit to the Department of Energy the Bureau's approved annual energy efficiency and conservation program, or any modifications thereof;
- c. Facilitate the accomplishment and submission to the DOE of the monthly electricity and fuel consumption reports.

EEC FOCAL

- a. Assist the EEC Officer in the implementation of the GEMP; and
- b. Lead in the effective implementation of the EECP in the Bureau and provide reports to the EEC Officer on the matter, such as the monthly electricity and fuel consumption reports.



Republic of the Philippines
Department of Agriculture
BUREAU OF AGRICULTURAL AND FISHERIES ENGINEERING (BAFE)
Sugar Center, Annex II Building Extension, North Avenue, Diliman, Quezon City
Tel No. (02) 8351-8120, 8294-9741
Email add: bafe@da.gov.ph

All expenses that may be incurred in the fulfillment of this designation shall be charged against BAFE funds in accordance with existing accounting and auditing rules and regulations.

This Order shall take effect immediately and shall remain effective unless earlier revoked in writing.

Done this 23rd day of February 2023.

ENGR. ARIODEAR C. RICO
Director IV