



Republic of the Philippines
Department of Agriculture
BUREAU OF AGRICULTURAL AND FISHERIES ENGINEERING (BAFE)
Sugar Center, Annex II Building Extension, North Avenue, Diliman, Quezon City
Tel Nos. (02) 8351-8120, 8294-9741
Email add: bafe@da.gov.ph

POSTING CERTIFICATION

This is to certify that the **Bureau of Agricultural and Fisheries Engineering (BAFE)** has posted its **APCPI for CY 2021** on its agency website and can be accessible through this link: <http://bafe.da.gov.ph/index.php/annual-procurement-plan> or in a conspicuous place within the premises of the Procuring Entity.

This certification is being issued in compliance with GPPB Circular No. 02-2020, this 25th of April, 2022.


KEITH AUDWIN Q. AQUINO
Head, Bids and Awards Committee Secretariat





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April 25, 2022

ATTY. ROWENA CANDICE M. RUIZ
Executive Director
Government Procurement Policy Board
Technical Support Office (GPPDB-TSO)
Unit 2506, Raffles Corporate Center,
F. Ortigas Jr. Road. Ortigas Center, Pasig City

Dear Exec. Dir. Ruiz,

In compliance with the Republic Act No. 9184 and its 2016 revised Implementing Rules and Regulations, we are submitting herewith the Agency Procurement Compliance and Performance Indicators (APCPI) CY 2021.

We hope you find our submission in order.

Thank you very much.


KEITH AUDWIN Q. AQUINO
Head, Bids and Awards Committee Secretariat



Name of Agency: BUREAU OF AGRICULTURAL AND FISHERIES ENGINEERING
 Name of Respondent: ENGR. EMER-ROSE G. ASUG

Date: <DD Mon YYYY>
 Position: BAC Secretariat Head

Instruction: Put a check (✓) mark inside the box beside each condition/requirement met as provided below and then fill in the corresponding blanks according to what is asked. Please note that all questions must be answered completely.

1. Do you have an approved APP that includes all types of procurement, given the following conditions? (5a)

- Agency prepares APP using the prescribed format
- Approved APP is posted at the Procuring Entity's Website
 please provide link: bafe.da.gov.ph
- Submission of the approved APP to the GPPB within the prescribed deadline
 please provide submission date: February 23, 2021

2. Do you prepare an Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE) and Procure your Common-Use Supplies and Equipment from the Procurement Service? (5b)

- Agency prepares APP-CSE using prescribed format
- Submission of the APP-CSE within the period prescribed by the Department of Budget and Management in its Guidelines for the Preparation of Annual Budget Execution Plans issued annually
 please provide submission date: December 15, 2020
- Proof of actual procurement of Common-Use Supplies and Equipment from DBM-PS

3. In the conduct of procurement activities using Repeat Order, which of these conditions is/are met? (2e)

- Original contract awarded through competitive bidding
- The goods under the original contract must be quantifiable, divisible and consisting of at least four (4) units per item
- The unit price is the same or lower than the original contract awarded through competitive bidding which is advantageous to the government after price verification
- The quantity of each item in the original contract should not exceed 25%
- Modality was used within 6 months from the contract effectivity date stated in the NTP arising from the original contract, provided that there has been a partial delivery, inspection and acceptance of the goods within the same period

4. In the conduct of procurement activities using Limited Source Bidding (LSB), which of these conditions is/are met? (2f)

- Upon recommendation by the BAC, the HOPE issues a Certification resorting to LSB as the proper modality
- Preparation and Issuance of a List of Pre-Selected Suppliers/Consultants by the PE or an identified relevant government authority
- Transmittal of the Pre-Selected List by the HOPE to the GPPB
- Within 7cd from the receipt of the acknowledgement letter of the list by the GPPB, the PE posts the procurement opportunity at the PhilGEPS website, agency website, if available and at any conspicuous place within the agency

5. In giving your prospective bidders sufficient period to prepare their bids, which of these conditions is/are met? (3d)

- Bidding documents are available at the time of advertisement/posting at the PhilGEPS website or Agency website;
- Supplemental bid bulletins are issued at least seven (7) calendar days before bid opening;
- Minutes of pre-bid conference are readily available within five (5) days.

6. Do you prepare proper and effective procurement documentation and technical specifications/requirements, given the the following conditions? (3e)

- The end-user submits final, approved and complete Purchase Requests, Terms of Reference, and other documents based on relevant characteristics, functionality and/or performance requirements, as required

- No reference to brand names, except for items/parts that are compatible with the existing fleet or equipment
- Bidding Documents and Requests for Proposal/Quotation are posted at the PhilGEPS website, Agency website, if applicable, and in conspicuous places

7. In creating your BAC and BAC Secretariat which of these conditions is/are present?

For BAC: (4a)

- Office Order creating the Bids and Awards Committee
please provide Office Order No.: S.O. No. 26 CY 2019
- There are at least five (5) members of the BAC
please provide members and their respective training dates:

Name/s	Date of RA 9184-related training
A. <u>ENGR. NOEMI L. CARPIO</u>	<u>NOVEMBER 4-11, 2019</u>
B. <u>ENGR. JANICE P. VARGAS</u>	<u>NOVEMBER 4-11, 2019</u>
C. <u>ENGR. CRISTY CECILIA P. POLIDO</u>	<u>MAY 28-JUNE 4, 2018</u>
D. <u>ENGR. ALLAN C. GOLENG</u>	<u>NOVEMBER 18-25, 2019</u>
E. <u>ENGR. ARNEL L. TENORIO</u>	<u> </u>
F. <u>ENGR. ANALYN G. SAGANA</u>	<u> </u>
G. <u> </u>	<u> </u>
- Members of BAC meet qualifications
- Majority of the members of BAC are trained on R.A. 9184

For BAC Secretariat: (4b)

- Office Order creating of Bids and Awards Committee Secretariat or designing Procurement Unit to act as BAC Secretariat
please provide Office Order No.: S.O. No. 26 CY 2019
- The Head of the BAC Secretariat meets the minimum qualifications
please provide name of BAC Sec Head: ENGR. EMER-ROSE G. ASUG
- Majority of the members of BAC Secretariat are trained on R.A. 9184
please provide training date: May 28 to June 04, 2018 ; November 18-25, 2019

8. Have you conducted any procurement activities on any of the following? (5c)

If YES, please mark at least one (1) then, answer the question below.

- | | |
|--|---|
| <input checked="" type="checkbox"/> Computer Monitors, Desktop Computers and Laptops | <input type="checkbox"/> Paints and Varnishes |
| <input checked="" type="checkbox"/> Air Conditioners | <input checked="" type="checkbox"/> Food and Catering Services |
| <input checked="" type="checkbox"/> Vehicles | <input checked="" type="checkbox"/> Training Facilities / Hotels / Venues |
| <input checked="" type="checkbox"/> Fridges and Freezers | <input type="checkbox"/> Toilets and Urinals |
| <input checked="" type="checkbox"/> Copiers | <input checked="" type="checkbox"/> Textiles / Uniforms and Work Clothes |

Do you use green technical specifications for the procurement activity/ies of the non-CSE item/s?

- Yes No

9. In determining whether you provide up-to-date procurement information easily accessible at no cost, which of these conditions is/are met? (7a)

- Agency has a working website
please provide link: bafe.da.gov.ph
- Procurement information is up-to-date
- Information is easily accessible at no cost

10. In complying with the preparation, posting and submission of your agency's Procurement Monitoring Report, which of these conditions is/are met? (7b)

- Agency prepares the PMRs

PMRs are posted in the agency website
 please provide link: <http://bafed.gov.ph/index.php/annual-procurement-plan/>

PMRs are prepared using the prescribed format

11. In planning of procurement activities to achieve desired contract outcomes and objectives within the target/allotted timeframe, which of these conditions is/are met? (8c)

There is an established procedure for needs analysis and/or market research

There is a system to monitor timely delivery of goods, works, and consulting services

Agency complies with the thresholds prescribed for amendment to order, variation orders, and contract extensions, if any, in competitively bid contracts

12. In evaluating the performance of your procurement personnel, which of these conditions is/are present? (10a)

Personnel roles, duties and responsibilities involving procurement are included in their individual performance commitment/s

Procuring entity communicates standards of evaluation to procurement personnel

Procuring entity and procurement personnel acts on the results and takes corresponding action

13. Which of the following procurement personnel have participated in any procurement training and/or professionalization program within the past three (3) years? (10b)

Date of most recent training: October 25-26, 2021

Head of Procuring Entity (HOPE)

Bids and Awards Committee (BAC)

BAC Secretariat/ Procurement/ Supply Unit

BAC Technical Working Group

End-user Unit/s

Other staff

14. Which of the following is/are practised in order to ensure the private sector access to the procurement opportunities of the procuring entity? (10c)

Forum, dialogues, meetings and the like (apart from pre-bid conferences) are conducted for all prospective bidders at least once a year

The PE promptly responds to all interested prospective bidders' inquiries and concerns, with available facilities and various communication channels

15. In determining whether the BAC Secretariat has a system for keeping and maintaining procurement records, which of these conditions is/are present? (11a)

There is a list of procurement related documents that are maintained for a period of at least five years

The documents are kept in a duly designated and secure location with hard copies kept in appropriate filing cabinets and electronic copies in dedicated computers

The documents are properly filed, segregated, easy to retrieve and accessible to authorized users and audit personnel

16. In determining whether the Implementing Units has a system for keeping and maintaining procurement records, which of these conditions is/are present? (11b)

There is a list of contract management related documents that are maintained for a period of at least five years

The documents are kept in a duly designated and secure location with hard copies kept in appropriate filing cabinets and electronic copies in dedicated computers

The documents are properly filed, segregated, easy to retrieve and accessible to authorized users and audit personnel

of goods, works and services, which of these conditions is/are present? (12a)

Agency has written procedures for quality control, acceptance and inspection of goods, services and works

Have you procured Infrastructure projects through any mode of procurement for the past year?

Yes

No

If YES, please answer the following:

Supervision of civil works is carried out by qualified construction supervisors
Name of Civil Works Supervisor: _____

Agency implements CPES for its works projects and uses results to check contractors' qualifications
(applicable for works only)
Name of CPES Evaluator: _____

18. How long will it take for your agency to release the final payment to your supplier/service provider or contractor/consultant, once documents are complete? (12b) 30 days

19. When inviting Observers for the following procurement activities, which of these conditions is/are met? (13a)

- A. Eligibility Checking (For Consulting Services Only)
- B. Shortlisting (For Consulting Services Only)
- C. Pre-bid conference
- D. Preliminary examination of bids
- E. Bid evaluation
- F. Post-qualification

Observers are invited to attend stages of procurement as prescribed in the IRR

Observers are allowed access to and be provided documents, free of charge, as stated in the IRR

Observer reports, if any, are promptly acted upon by the procuring entity

20. In creating and operating your Internal Audit Unit (IAU) that performs specialized procurement audits, which set of conditions were present? (14a)

Creation of Internal Audit Unit (IAU) in the agency
Agency Order/DBM Approval of IAU position/s: _____

Conduct of audit of procurement processes and transactions by the IAU within the last three years

Internal audit recommendations on procurement-related matters are implemented within 6 months of the submission of the internal auditor's report

21. Are COA recommendations responded to or implemented within six months of the submission of the auditors' report? (14b)

Yes (percentage of COA recommendations responded to or implemented within six months)
100 %

No procurement related recommendations received

22. In determining whether the Procuring Entity has an efficient procurement complaints system and has the capacity to comply with procedural requirements, which of conditions is/are present? (15a)

The HOPE resolved Protests within seven (7) calendar days per Section 55 of the IRR

The BAC resolved Requests for Reconsideration within seven (7) calendar days per Section 55 of the IRR

Procuring entity acts upon and adopts specific measures to address procurement-related complaints, referrals, subpoenas by the Omb, COA, GPPB or any quasi-judicial/quasi-administrative body

23. In determining whether agency has a specific anti-corruption program/s related to procurement, which of these conditions is/are present? (16a)

Agency has a specific office responsible for the implementation of good governance programs

Agency implements a specific good governance program including anti-corruption and integrity development

Agency implements specific policies and procedures in place for detection and prevention of corruption

**ANNEX A
GOVERNMENT PROCUREMENT POLICY BOARD
Agency Procurement Compliance and Performance Indicator (APCPI) Self-Assessment Form**

Name of Agency: Bureau of Agricultural and Fisheries Engineering
 Name of Evaluator: _____
 Position: _____

Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the Indicators and Subindicators	Supporting Information/Documentation (Not to be Included in the Evaluation Form)
LAR I. LEGISLATIVE AND REGULATORY FRAMEWORK				
Indicator 1. Competitive Bidding as Default Method of Procurement				
Percentage of competitive bidding and limited source bidding	17.62%	0.00		PMRs
Percentage of competitive bidding and limited source bidding	1.92%	0.00		PMRs
Indicator 2. Limited Use of Alternative Methods of Procurement				
Percentage of shopping contracts in terms of amount of total	2.89%	3.00		PMRs
Percentage of negotiated contracts in terms of amount of	79.49%	0.00		PMRs
Percentage of direct contracting in terms of amount of total	0.00%	3.00		PMRs
Percentage of repeat order contracts in terms of amount of	0.00%	3.00		PMRs
Compliance with Repeat Order procedures	n/a	n/a		Procurement documents relative to
Compliance with Limited Source Bidding procedures	n/a	n/a		Procurement documents relative to
Indicator 3. Competitiveness of the Bidding Process				
Average number of entities who acquired bidding documents	-	0.00		Agency records and/or PhilGEPS records
Average number of bidders who submitted bids	-	0.00		Abstract of Bids or other agency records
Average number of bidders who passed eligibility stage	-	0.00		Abstract of Bids or other agency records
Sufficiency of period to prepare bids	Substantially	2.00		Agency records and/or PhilGEPS records
Use of proper and effective procurement documentation and	Fully	3.00		Cost Benefit Analysis, Work Plans,
	Average 1	1.27		
LAR II. AGENCY INSTITUTIONAL FRAMEWORK AND MANAGEMENT CAPACITY				
Indicator 4. Presence of Procurement Organizations				
Creation of Bids and Awards Committee(s)	Fully	3.00		Verify copy of Order creating BAC;
Presence of a BAC Secretariat or Procurement Unit	Not Compliant	0.00		Verify copy of Order creating BAC
Indicator 5. Procurement Planning and Implementation				
An approved APP that includes all types of procurement	Compliant	3.00		Copy of APP and its supplements (if any)
Preparation of Annual Procurement Plan for Common-Use	Fully	3.00		APP, APP-CSE, PMR
Existing Green Specifications for GPPB-identified non-CSE	Not Compliant	0.00		ITBs and/or RFQs clearly
Indicator 6. Use of Government Electronic Procurement System				
Percentage of bid opportunities posted by the PhilGEPS-	87.67%	2.00		Agency records and/or PhilGEPS records
Percentage of contract award information posted by the	0.00%	0.00		Agency records and/or PhilGEPS records
Percentage of contract awards procured through alternative	0.00%	0.00		Agency records and/or PhilGEPS records

Indicator 7. System for Disseminating and Monitoring Procurement Information					
Presence of website that provides up-to-date procurement	Fully	3.00			Identify specific procurement-related
Preparation of Procurement Monitoring Reports using the	Fully	3.00			Copy of PMR and received copy that it was
	Average II	1.70			
LAR III. PROCUREMENT OPERATIONS AND MARKET PRACTICES					
Indicator 8. Efficiency of Procurement Processes					
Percentage of total amount of contracts signed within the	85.46%	3.00			APP (including Supplemental amendments,
Percentage of total number of contracts signed against total	100.00%	3.00			APP (including Supplemental amendments,
Planned procurement activities achieved desired contract	Fully	3.00			Agency Procedures/Systems for the
Indicator 9. Compliance with Procurement Timeframes					
Percentage of contracts awarded within prescribed period of	100.00%	3.00			PMRS
Percentage of contracts awarded within prescribed period of	n/a	n/a			PMRS
Percentage of contracts awarded within prescribed period of	n/a	n/a			PMRS
Indicator 10. Capacity Building for Government Personnel and Private Sector Participants					
There is a system within the procuring entity to evaluate the	Fully	3.00			Samples of forms used to evaluating
Percentage of participation of procurement staff in	#VALUE!	#VALUE!			Ask for copies of Office Orders, training
The procuring entity has open dialogue with private sector	Compliant	3.00			Ask for copies of documentation of
Indicator 11. Management of Procurement and Contract Management Records					
The BAC Secretariat has a system for keeping and maintaining	Fully	3.00			Verify actual procurement records and
Implementing Units has and is implementing a system for	Fully	3.00			Verify actual contract management records
Indicator 12. Contract Management Procedures					
Agency has defined procedures or standards in such areas as	Partially	1.00			Verify copies of written procedures for
Timely Payment of Procurement Contracts	On or before	3.00			Ask Finance or Accounting Head of Agency
	Average III	#VALUE!			
AR IV. INTEGRITY AND TRANSPARENCY OF AGENCY PROCUREMENT SYSTEM					
Indicator 13. Observer Participation in Public Bidding					
Observers are invited to attend stages of procurement as	Fully	3.00			Verify copies of Invitation Letters to CSOs
Indicator 14. Internal and External Audit of Procurement Activities					
Creation and operation of Internal Audit Unit (IAU) that	Not Compliant	0.00			Verify copy of Order or show actual
Audit Reports on procurement related transactions	Above 90-	3.00			Verify COA Annual Audit Report on Action
Indicator 15. Capacity to Handle Procurement Related Complaints					
The Procuring Entity has an efficient procurement complaints	Fully	3.00			Verify copies of BAC resolutions on Motion
Indicator 16. Anti-Corruption Programs Related to Procurement					
Agency has a specific anti-corruption program/s related to	Fully	3.00			Verify documentation of anti-corruption
	Average IV	2.40			
ND TOTAL (Average I + Average II + Average III + Average IV / 4)					

Summary of APCPI Scores by Pillar

APCPI Pillars	Ideal Rating	Agency Rating
Legislative and Regulatory Framework	3.00	1.27
Agency Institutional Framework and Management Capacity	3.00	1.70
Procurement Operations and Market Practices	3.00	#VALUE!
Integrity and Transparency of Agency Procurement Systems	3.00	2.40
Total (Pillar I+Pillar II+Pillar III+ PillarIV)/4	3.00	#VALUE!

Agency Rating

- I
- 3.00
- 2.00
- 1.00
- IV 0.00
- II
- III

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Annex D

PROCUREMENT CAPACITY DEVELOPMENT ACTION PLAN TEMPLATE

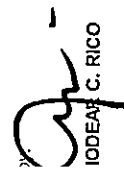
Agency: ___ BUREAU OF AGRICULTURAL AND FISHERIES ENGINEERING

Period: 2021

Indicators	Key Area for Development	Proposed Actions to Address Key Areas	Responsible Entity	Timetable	Resources Needed
1.a	Percentage of competitive bidding and limited source bidding contracts in terms of amount of total procurement	Review of bidding documents to prevent failure of bidding	BAC, End-User	2021	Bidding Documents
1.b	Percentage of competitive bidding and limited source bidding contracts in terms of volume of total procurement	Review and monitor Approved Budget for the Contract based on the approved APP to find which procurement can be done through Public Bidding	BAC, End-User	2021	APP
2.a	Percentage of shopping contracts in terms of amount of total procurement	Conduct Market Study / Survey prior to procurement to prevent failure of bidding	End-User, TWG, BAC, Procurement Section	2021	Office Supplies / Equipment
2.b	Percentage of negotiated contracts in terms of amount of total procurement				
2.c	Percentage of direct contracting in terms of amount of total procurement				
2.d	Percentage of repeat order contracts in terms of amount of total procurement				
2.e	Compliance with Repeat Order procedures				
2.f	Compliance with Limited Source Bidding procedures				
3.a	Average number of entities who acquired bidding documents				
3.b	Average number of bidders who submitted bids				
3.c	Average number of bidders who passed eligibility stage	Orient prospective bidders on the requirements needed for the submission of bids/quotations	BAC Secretariat / Procurement Section	2021	Office Supplies / Equipment
3.d	Sufficiency of period to prepare bids				
3.e	Use of proper and effective procurement documentation and technical specifications/requirements	Training on the Preparation of Technical Specifications, Scope of Work, and Terms of Reference End-user shall be informed on how to properly draft a specifications	BAC Secretariat / Procurement Section	2021	Resource Person / Office Supplies / Equipment
1.a	Creation of Bids and Awards Committee(s)				
1.b	Presence of a BAC Secretariat or Procurement Unit				

	An approved APP that includes all types of procurement	Consolidation of PPMP of each Division to determine proper mode of procurement	BAC Secretariat / Procurement Section	2021	Office Supplies / Equipment
i.a	Preparation of Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE) and Procurement of Common-Use Supplies and Equipment from the Procurement Service				
i.b	Existing Green Specifications for GPPP-identified non-CSE items are adopted				
i.c	Percentage of bid opportunities posted by the PhilGEPS-registered Agency	Posting of Bid Opportunities at the PhilGEPS Website	BAC Secretariat / Procurement Section	2021	Request for Quotation / Bid Documents
i.d	Percentage of contract award information posted by the PhilGEPS-registered Agency	Posting of Awarded Contracts at the PhilGEPS Website	BAC Secretariat / Procurement Section	2021	Notice of Award (NOA)
i.e	Percentage of contract awards procured through alternative methods posted by the PhilGEPS-registered Agency				
i.f	Presence of website that provides up-to-date procurement information easily accessible at no cost				
i.g	Preparation of Procurement Monitoring Reports using the GPPB-prescribed format, submission to the GPPB, and posting in agency website	Regular monitoring of the status of the Procurement Activities	BAC Secretariat / Procurement Section	2021	Microsoft Excel
i.h	Percentage of total amount of contracts signed within the assessment year against total amount in the approved APPs	Regular monitoring of the status of the Procurement Activities	BAC Secretariat / Procurement Section	2021	Microsoft Excel
i.i	Percentage of total number of contracts signed against total number of procurement projects done through competitive bidding	Regular monitoring of the status of the Procurement Activities	BAC Secretariat / Procurement Section	2021	Microsoft Excel
i.j	Planned procurement activities achieved desired contract outcomes and objectives within the target/allotted timeframe	Procurement Timeline for all stages of procurement (Public Bidding, Negotiated, Shopping etc.)	BAC Secretariat / Procurement Section	2021	Microsoft Excel
a	Percentage of contracts awarded within prescribed period of action to procure goods				
b	Percentage of contracts awarded within prescribed period of action to procure infrastructure projects				
c	Percentage of contracts awarded within prescribed period of action to procure consulting services				
-a	There is a system within the procuring entity to evaluate the performance of procurement personnel on a regular basis				
b	Percentage of participation of procurement staff in procurement training and/or professionalization program	Orientation Cum Workshop on the Finalization of Project Procurement Management Plan (PPMP) for CY 2022 on October 25-26, 2021 at BAPE Conference Room/Via WEBEX	Procurement Coordinators, BAC Sec, BAC TWG, BAC Members	2021	Training Funds
c	The procuring entity has open dialogue with private sector and ensures access to the procurement opportunities of the procuring entity				
a	The BAC Secretariat has a system for keeping and maintaining procurement records	Using of Procurement Monitoring System for keeping and maintaining procurement records	BAC Secretariat / Procurement Section	2021	Microsoft Excel

1.b	Implementing Units has and is implementing a system for keeping and maintaining complete and easily retrievable contract management records	Using of Procurement Monitoring System for keeping and maintaining contract management records	BAC Secretariat / Procurement Section	2021	Microsoft Excel
2.a	Agency has defined procedures or standards in such areas as quality control, acceptance and inspection, supervision of works and evaluation of contractors' performance	Establish a system of Suppliers feedback forms for the prompt and appropriate evaluation of their performance	BAC Secretariat / Procurement Section	2021	Forms
2.b	Timely Payment of Procurement Contracts				
1.a	Observers are invited to attend stages of procurement as prescribed in the IRR				
1.a	Creation and operation of Internal Audit Unit (IAU) that performs specialized procurement audits				
1.b	Audit Reports on procurement related transactions	Increase the level of compliance by improving the procurement process and standards such as quality control, acceptance and inspection, and supervision of works	BAC Secretariat / Procurement Section	2021	Bidding Documents
1.a	The Procuring Entity has an efficient procurement complaints system and has the capacity to comply with procedural requirements				
1.a	Agency has a specific anti-corruption program/s related to procurement				


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Assessment Conditions	Poor/Not Compliant (0)			Acceptable (1)			Satisfactory (2)			Very Satisfactory/Compliant (3)		
	0			1			2			3		
LEGISLATIVE AND REGULATORY FRAMEWORK												
1. Competitive Bidding as Default Method of Procurement												
percentage of competitive bidding and limited source bidding contracts in	Below 70.00%	Between 70.00-80.99%	Between 81.00-90.99%	Between 91.00-100%								
centage of competitive bidding and limited source bidding contracts in	Below 20.00%	Between 20.00- 39.99%	Between 40.00-50.00%	Above 50.00%								
2. Limited Use of Alternative Methods of Procurement												
centage of shipping contracts in terms of amount of total procurement	Above 7.00%	Between 5.00-7.00 %	Between 3.00-4.99 %	Below 3.00%								
centage of negotiated contracts in terms of amount of total procurement	Above 15.00%	Between 9.00-15.00%	Between 4.00-8.99%	Below 4.00%								
centage of direct contracting in terms of amount of total procurement	Above 4.00%	Between 3.00-4.00%	Between 1.00-2.99%	Below 1.00%								
centage of repeat order contracts in terms of amount of total procurement	Above 4.00%	Between 3.00-4.00%	Between 1.00-2.99%	Below 1.00%								
pliance with Repeat Order procedures	Not Compliant			Compliant								
pliance with Limited Source Bidding procedures	Not Compliant			Compliant								
3. Competitiveness of the Bidding Process												
verage number of entities who acquired bidding documents	Below 3.00	3.00-3.99	4.00-5.99	6.00 and above								
verage number of bidders who submitted bids	Below 2.00	2.00-2.99	3.00-4.99	5.00 and above								
verage number of bidders who passed eligibility stage	Below 1.00	1.00 – 1.99	2.00-2.99	3.00 and above								
iciency of period to prepare bids	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant								
of proper and effective procurement documentation and technical	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant								
4. AGENCY INSTITUTIONAL FRAMEWORK AND MANAGEMENT CAPACITY												
4. Presence of Procurement Organizations												
ation of Bids and Awards Committee(s)	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant								
sence of a BAC Secretariat or Procurement Unit	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant								
5. Procurement Planning and Implementation												
approved APP that includes all types of procurement	Not Compliant	Partially Compliant	Substantially Compliant	Compliant								
paration of Annual Procurement Plan for Common-Use Supplies and	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant								
isting Green Specifications for GPPB-identified non-CSE items are adopted	Not Compliant	Partially Compliant	Substantially Compliant	Compliant								
6. Use of Government Electronic Procurement System												
centage of bid opportunities posted by the PhilGEPS-registered Agency	Below 70.99%	Between 71.00-80.99%	Between 81.00-90.99%	Above 91.00%								
centage of contract award information posted by the PhilGEPS-registered	Below 20.00%	Between 20.00- 50.99%	Between 51.00-80.00%	Above 80.00%								
centage of contract awards procured through alternative methods posted	Below 20.00%	Between 20.00- 50.99%	Between 51.00-80.00%	Above 80.00%								
7. System for Disseminating and Monitoring Procurement Information												
ence of website that provides up-to-date procurement information easily	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant								
paration of Procurement Monitoring Reports using the GPPB-prescribed	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant								
8. PROCUREMENT OPERATIONS AND MARKET PRACTICES												
8. Efficiency of Procurement Processes												
centage of total amount of contracts signed within the assessment year	Below 40.00% or above 100.00%	Between 40.00- 60.99%	Between 61.00%-80.00%	Above 80.00%								
centage of total number of contracts signed against total number of	Below 90.00%	Between 90.00- 92.99%	Between 93.00-95.00%	Above 95.00%								
ined procurement activities achieved desired contract outcomes and	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant								
9. Compliance with Procurement Timeframes												
centage of contracts awarded within prescribed period of action to procure	Below 90.00%	Between 90.00 to 95.99%	Between 96.00 to 99.99%	100%								
centage of contracts awarded within prescribed period of action to procure	Below 90.00%	Between 90.00 to 95.99%	Between 96.00 to 99.99%	100%								
centage of contracts awarded within prescribed period of action to procure	Below 90.00%	Between 90.00 to 95.99%	Between 96.00 to 99.99%	100%								

10. Capacity Building for Government Personnel and Private Sector Participants			
e is a system within the procuring entity to evaluate the performance of centage of participation of procurement staff in procurement training procuring entity has open dialogue with private sector and ensures access e procurement opportunities of the procuring entity	Not Compliant Less than 60.00% Trained	Partially Compliant Between 60.00-75.99% Trained	Fully Compliant Between 76-90% of staff trained
	Not Compliant		Compliant
11. Management of Procurement and Contract Management Records			
SAC Secretariat has a system for keeping and maintaining procurement ementing Units has and is implementing a system for keeping and	Not Compliant	Partially Compliant	Fully Compliant
	Not Compliant	Substantially Compliant	Fully Compliant
12. Contract Management Procedures			
ity has defined procedures or standards in such areas as quality control, ly Payment of Procurement Contracts	Not Compliant After 45 days	Partially Compliant Between 38-45 days	Fully Compliant On or before 30 days
		Substantially Compliant	
INTEGRITY AND TRANSPARENCY OF AGENCY PROCUREMENT SYSTEM			
3. Observer Participation in Public Bidding			
rvers are invited to attend stages of procurement as prescribed in the IRR	Not Compliant	Partially Compliant	Fully Compliant
		Substantially Compliant	
4. Internal and External Audit of Procurement Activities			
tion and operation of Internal Audit Unit (IAU) that performs specialized t Reports on procurement related transactions	Not Compliant Below 60% compliance	Partially Compliant Between 61-70.99% compliance	Fully Compliant Above 90-100% compliance
		Substantially Compliant	
5. Capacity to Handle Procurement Related Complaints			
Procuring Entity has an efficient procurement complaints system and has	Not Compliant	Partially Compliant	Fully Compliant
		Substantially Compliant	
6. Anti-Corruption Programs Related to Procurement			
SY has a specific anti-corruption program/s related to procurement	Not Compliant	Partially Compliant	Fully Compliant
		Substantially Compliant	