



WORK ORDER

BUREAU OF AGRICULTURAL AND FISHERIES ENGINEERING (BAFE)

Supplier : VISAYAS STATE UNIVERSITY		W.O. No. : 66-23		
Address : VSU, Visca Baybay City, Leyte		Date : September 28, 2023		
Email : josefina.jarrosa@vsu.edu.ph		Mode of Procurement : Negotiated (Lease of Real Property and Venue - Publicly owned)		
PR No.: 23-356		End-User : BAFE-EPDSD		
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:				
Place of Delivery : REGION VIII		Delivery Term : FOB Destination		
Date of Delivery : ON THE DAY OF THE EVENT		Payment Term : 30 WD		
Unit	Description	Quantity	Unit Cost	Amount (PhP)
	LEASE OF VENUE INCLUDING MEALS AND ACCOMMODATION FOR THE CONDUCT OF TRAINING ON THE DESIGN OF FARM BRIDGE USING STAAD PRO DESIGN SOFTWARE ON NOVEMBER 6-10, 2023 IN REGION VIII			
day	Function Room	5	6,900.00	34,500.00
	Meals (50 pax, 4-5 meals)			
pax*meal	Breakfast	200	150.00	30,000.00
pax*meal	AM Snacks	250	100.00	25,000.00
pax*meal	Lunch	250	250.00	62,500.00
pax*meal	PM Snacks	250	100.00	25,000.00
pax*meal	Dinner	200	250.00	50,000.00
	Room Requirements (4 night)			
room*night	Twin Sharing Room	12	700.00	8,400.00
room*night	Triple Sharing Room	48	800.00	38,400.00
room*night	Quadruple Sharing Room	8	1,000.00	8,000.00
room*night	Others : Superior	8	1,500.00	12,000.00
Grand Total				293,800.00
(Total Amount in Words)		Two Hundred Ninety-Three Thousand Eight Hundred Pesos Only		
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.				
Conforme:		Very truly yours,		
 EDGARDO E. TULIN President Date: <u>Sept. 29, 2023</u>		 ENGR. ARIODEAR C. RICO Director IV, BAFE		
Fund Cluster : Funds Available :		ORS/BURS No. : Date of the ORS/BURS: Amount :		
 MR. KENNETH S. LAGUATAN Accountant III				

FY 2023 BUDGET

05-001-02-0000-05

31020310001000

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P. 1.00 100 00 VALUE UNTIL NOV. 4, 2023