



PURCHASE ORDER
BUREAU OF AGRICULTURAL AND FISHERIES ENGINEERING (BAFE)

Supplier : JDR TRADING SERVICES	P.O. No. : 18-23
Address : 312 Tindalo St, Dona Rosario Heights, Posadas Ave, Sucat, Muntinlupa City	Date : April 18, 2023
Email : jes,mae.cruz@gmail.com	Mode of Procurement : Negotiated (Small Value Procurement)
PR No.: 23-145	End-User : BAFE-PPMD

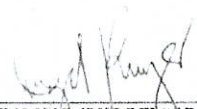
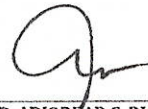
Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : BAFE Office Sugar Center, Annex II Building Extn., North Ave., Diliman, Quezon City	Delivery Term : FOB Destination
Date of Delivery : within Thirty (30) calendar days upon receipt of Purchase Order	Payment Term : 30 WD


Unit	Description	Quantity	Unit Cost	Amount (PbP)
SUPPLY AND DELIVERY OF OFFICE SUPPLIES OF PPMD				
box	Clip, backfold, 19mm	20	23.00	460.00
box	Clip, backfold, 25mm	20	30.00	600.00
box	Clip, backfold, 32mm	20	42.00	840.00
box	Clip, backfold, 50mm	20	70.00	1,400.00
pc	Double sided tape, 24mmx10y	22	53.00	1,166.00
pc	Glue gun, Big	4	180.00	720.00
pc	Glue Stick, Big	40	10.00	400.00
pc	Stapler, heavy duty, binder	1	1600.00	1,600.00
box	Heavy Duty stapler wire, 24mm	5	200.00	1,000.00
pc	Magnetic White Board Desk Planner	25	300.00	7,500.00
box	Sign pen, Black, liquid/gel, 0.5mm needle tip 12pcs/box	25	150.00	3,750.00
box	Sign pen, Blue, liquid/gel, 0.5mm needle tip 12pcs/box	20	150.00	3,000.00
box	Sign pen, Green, liquid/gel, 0.5mm needle tip 12pcs/box	10	150.00	1,500.00
pack	Tape flag, "sign here" 50 pcs per pack	70	125.00	8,750.00
pc	Staple remover, plier type	10	75.00	750.00
book	Record Book, 300 pages, size: 214mmx278mm min	10	150.00	1,500.00
pack	Specialty Paper, A4, 10 sheets per pack at least 170gsm	50	48.00	2,400.00
Grand Total				37,336.00

(Total Amount in Words) **Thirty-Seven Thousand Three Hundred Thirty-Six Pesos**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:  Very truly yours, 

JESSICA MAE CRUZ-DELOS REYES Proprietor April 19, 2023 Date	ENGR. ARIODEAR C. RICO Director IV, BAFE
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Fund Cluster : Funds Available :  MR. KENNETH S. LAGUATAN Accountant III	ORS/BURS No. : Date of the ORS/BURS: Amount :
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C1 2023 current
05-001-02-00008-06-A
20000100011000
30203010-02
P50,000.00
valid until mar 8, 2023