



WORK ORDER

BUREAU OF AGRICULTURAL AND FISHERIES ENGINEERING (BAFE)

Supplier : QUEEN MARGARETTE HOTEL, INC.	W.O. No. : 91-22
Address : Domoit Diversion Road Lucena City, Quezon	Date : October 21, 2022
Email : mpaderon.queenmargarettehotel@gmail.com	Mode of Procurement : Negotiated (Lease of Real Property and Venue)
PR No. : 22-368	End-User : EPDSD

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Region IV-A	Delivery Term : FOB Destination
Date of Delivery : On the day of the event	Payment Term : 30 WD

Unit	Description	Quantity	Unit Cost	Amount (PhP)
	LEASE OF VENUE INCLUDING MEALS AND ACCOMMODATION FOR THE HANDS-ON TRAINING ON BIOGAS PLANT INSTALLATION ON OCTOBER 24-26, 2022 IN REGION IV-A			
day	Function Room	3	0.00	0.00
	<i>Meals (30 pax, 2-3 meals)</i>			
pax*meal	AM Snacks	90	150.00	13,500.00
pax*meal	Lunch	90	450.00	40,500.00
pax*meal	PM Snacks	90	150.00	13,500.00
pax*meal	Dinner	60	450.00	27,000.00
	Room Requirements (2 nights)			
room*night	Triple Sharing (0 room)	0	0.00	0.00
room*night	Standard Twin (10 rooms)	20	3,300.00	66,000.00
Grand Total				160,500.00

(Total Amount in Words)

One Hundred Sixty Thousand Five Hundred Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,


MARICAR M. PADERON
 Sales Manager


ENGR. ARIODAN C. RICO
 Director IV, BAFE

October 21, 2022
 Date

Fund Cluster :

Funds Available :


MS. PRETCHE JEAN B. LARIDA
 Accountant III

ORS/BURS No. :

Date of the ORS/BURS:

Amount :

of 2022 current
 05-001-02-00008-02-B
 200000/00005020
 JUN 2010-02
 ₱ 162,000.00 earmarked funds
 valid until NOV. 30, 2022