



**WORK ORDER**  
**BUREAU OF AGRICULTURAL AND FISHERIES ENGINEERING (BAFE)**

Supplier : WEST AVENUE PROPERTY MANAGEMENT INC. (WEST AVENUE SUITES)		W.O. No. : 88-22		
Address : 124 Brgy. Philam Life Homes, West Avenue, Quezon City		Date : September 23, 2022		
Email: montefolkamilanthony@gmail.com		Mode of Procurement: Negotiated (Lease of Real Property and Venue)		
PR No.: 22-323		End-User : BAFE-SRED		
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:				
Place of Delivery : Quezon City		Delivery Term : FOB Destination		
Date of Delivery : on the day of event		Payment Term : 30 WD		
Unit	Description	Quantity	Unit Cost	Amount (Php)
	LEASE OF VENUE INCLUDING MEALS AND ACCOMMODATION FOR THE CONDUCT OF BAFE REGULATORY SERVICES PERFORMANCE REVIEW CUM RETOOLING OF REGULATORS WORKSHOP IN NCR ON NOVEMBER 22-24, 2022			
day	Function Room	3	2000.00	6000.00
	Meals (60 pax, 2-3 meals)			
pax*meal	AM Snacks	180	250.00	45000.00
pax*meal	Lunch	180	450.00	81000.00
pax*meal	PM Snacks	180	250.00	45000.00
pax*meal	Dinner	120	450.00	54000.00
	Room Requirements (2 nights)			
room*night	Single Room (2 rooms)	4	2750.00	11000.00
room*night	Twin Sharing Room (29 rooms)	58	2500.00	145000.00
<b>Grand Total</b>				<b>387,000.00</b>
<b>(Total Amount in Words)</b>		<b>Three Hundred Eighty-Seven Thousand Pesos Only</b>		
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.				
Conforme:		Very truly yours,		
 <b>MIL ANTHONY MONTEFOLKA</b> Event Coordinator <b>September 23, 2022</b> Date		 <b>ENGR. ARIODEAR C. RICO</b> Director IV, BAFE		
Fund Cluster: Funds Available ✓  <b>MS. PRETCHE JEAN B. LARIDA</b> Accountant III		ORS/BURS No. : Date of the ORS/BURS: Amount:		

of 2022 Current  
 05-09-02-0002-04-A  
 31040010001000  
 5020210-02  
 ₱ 396,000.00 earmarked funds  
 Valid until Nov. 1, 2022