



Republic of the Philippines
Department of Agriculture
BUREAU OF AGRICULTURAL AND FISHERIES ENGINEERING (BAFE)
Sugar Center, Annex II Building Extension, North Avenue, Diliman, Quezon City
Tel No. (02) 8351-8120, 8294-9741
Email add: bafe@da.gov.ph

REQUEST FOR QUOTATION

Date: August 25, 2022

RFQ No.: 096-22-1R

Name of Supplier / Company: _____

Address: _____

TIN: _____

The **Department of Agriculture - Bureau of Agricultural and Fisheries Engineering (BAFE)**, through its **Bids and Awards Committee (BAC)**, intends to procure the **Supply and Delivery of Various Other Supplies and Materials for SRED** which will be undertaken in accordance with Section 53.9 (Small Value Procurement) of 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your best offer for the item/s described herein, subject to the Terms and Conditions provided on the last page of this Request for Quotation (RFQ). Submit your quotation/proposal **duly signed by you or your duly authorized representative** not later than **September 01, 2022, at 12:00 noon**.

A copy of your 2022 Mayor's/Business Permit and PhilGEPS Registration Number/Certificate Number are also required to be provided along with your signed quotation. A valid Certificate of PhilGEPS Registration (Platinum Membership) may be submitted in lieu of the said documents. For individuals, a BIR Certificate of Registration may be submitted in lieu of the 2022 Mayor's/Business Permit. Furthermore, Omnibus Sworn Statement (GPPB-prescribed form) for Approved Budget of Contract (ABC) above P50,000.00 and the latest Income/Business Tax Return for ABC above P500,000.00 are required to be submitted per said ABC threshold.

In observance of the Government Procurement Policy Board (GPPB) Resolution No. 09-2020 (*Approving measures for the efficient conduct of procurement activities during a state of calamity, or implementation of community quarantine or similar restrictions*), an expired Mayor's/ Business Permit with Official Receipt of application for renewal and Unnotarized Omnibus Sworn Statement (GPPB-prescribed form) are also accepted subject to submission of 2022 Mayor's/ Business permit and Notarized Omnibus Sworn Statement after awarding of contract but before payment.

Open quotations may be submitted manually at **BAFE Office, Sugar Center, Annex II Building Extension, North Avenue, Diliman, Quezon City**. Moreover, an electronic copy of the Quotation and Certified True Copy of requirements may be submitted, but the original copy of the quotations and other documentary requirements must be submitted personally or via courier prior to the award of the contract.

For any clarification, you may contact us at telephone no. **(02) 8294-9741** or at **bafe.procurement@gmail.com**.

(Original signed)
KEITH AUDWIN Q. AQUINO
BAC Secretariat Head

RCM





INSTRUCTIONS

1. Accomplish this RFQ correctly and completely.
2. Do not alter the contents of this form in any way.
3. Failure to comply with any of the mandatory requirements will disqualify your quotation.
4. Failure to follow these instructions will disqualify your entire quotation.

Sir/Madam:

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation for the item/s as follows:

1. Please quote your best offer for the items below. **Please do not leave any blank items. Items with no price indicated shall be considered non-compliant but specifying "0" (zero) or "-" (dash) for the said item would mean that it is being offered for free to the Government.**
2. The information stated below shall be the basis for the evaluation and calculation of your quotation.

ITEM DESCRIPTION/ SPECIFICATION	QTY (A)	UNIT	UNIT COST (B)	APPROVED BUDGET FOR THE CONTRACT (AxB)	PLEASE FILL IN YOUR OFFERED PRICE PER UNIT (C)	PLEASE FILL IN YOUR TOTAL OFFERED PRICE (AxC)
Supply and Delivery of Various Other Supplies and Materials for SRED						
LOT 1 (Travelling Supplies)					xxx	xxx
Travelling Bag	5	pc	3,500.00	17,500.00		
Sun and Rain Protection Gear	20	pc	2,750.00	55,000.00		
Sub-Total (LOT 1)				72,500.00	---	
LOT 2 (Personal Protective Equipment)					xxx	xxx
Full Body Cover Jumpsuit	20	pc	850.00	17,000.00		
Waterproof Footwear	20	pc	6,500.00	130,000.00		
Raincoat	20	pc	850.00	17,000.00		
Reflectorized Vest	20	pc	450.00	9,000.00		
Safety Goggles	20	pc	500.00	10,000.00		
Rubber Rain Boots	20	pc	2,500.00	50,000.00		
Sub-Total (LOT 2)				233,000.00	---	
GRAND TOTAL				305,500.00	---	

*The above-quoted prices are inclusive of all costs and applicable taxes.

*See attached technical specifications for reference.





FINANCIAL OFFER		
Lot No.	Approved Budget for the Contract	Total Offered Quotation
1	Seventy-Two Thousand Five Hundred Pesos Only (Php 72,500.00)	In words: _____ _____
		In figures: _____
2	Two Hundred Thirty-Three Thousand Pesos Only (Php 233,000.00)	In words: _____ _____
		In figures: _____

Terms of Payment:

Payment shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility, within thirty (30) days after Submission of Billing and Under Acceptance of the product. Bank Transfer shall be charged against the creditor's account.

Payment Details:

Banking Institution: _____

Account Number: _____

Account Name: _____

Branch: _____

 Signature over Printed Name

 Position/Designation

 Office Telephone No. / Fax No. / Mobile No.

 Email address/ es





TERMS AND CONDITIONS:

1.	Bidders shall provide correct and complete information required in this form. [SEP]
2.	Price quotation/s must be valid for a period of One Hundred Twenty (120) calendar days from the date of submission of quotation. [SEP]
3.	Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable, including delivery charges.
4.	Partial bid/s is/are allowed for requirements to be procured by lot.
5.	Quotations exceeding the Approved Budget for the Contract shall be rejected. [SEP]
6.	No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
7.	Award of the contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest-rated offer (for consulting services), which complies with the minimum technical specifications and other terms and conditions stated herein. [SEP]
8.	Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s. [SEP]
9.	Delivery and/or Installation Period: <u>within 30 CD upon receipt of Purchase Order.</u>
10.	The DA-BAFE shall have the right to inspect and/or to test the goods to validate its conformity to the technical specifications.
11.	In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the DA-BAFE shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005. [SEP]
12.	Payment shall be made thirty (30) days after delivery and acceptance of the item (s) and upon the submission of the required supporting documents, i.e, delivery receipt and/or billing statement, by the supplier.
13.	Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DA-BAFE shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it. [SEP]





TECHNICAL SPECIFICATIONS

Supply and delivery of various other supplies and materials for the Standards Regulation and Enforcement Division

TRAVELLING SUPPLIES				
OTHER SUPPLIES	QUANTITY	UNIT COST	UNIT	SPECIFICATIONS
TRAVELLING SUITCASE	5	pcs	2,000.00	<ul style="list-style-type: none"> • Dimension: At least 50cm(H) x 21cm(W) x 34cm (L) • Acrylonitrile-Butadiene-Styrene (ABS) Material • Secure double zipper • With TSA combination lock • Airplane wheels (Spinner) • Durable aluminum trolley tube • Fully lined, pockets and compression straps (divider) • With top and side handle • With side stud feet pads
SUN AND RAIN PROTECTION GEAR	20	pcs	3,000.00	<ul style="list-style-type: none"> • Standard Fit • Durable water-repellent coating • Long sleeves • Moisture-absorbing and quick drying • Reversible • With metallic zipper • With fully adjustable hoodie • With secure-zip hand pockets • Shall include various sizes: Men XXXL: 1 XXL: 2 XL: 3 L: 1 M: 4 Women: XXXL: 2 L: 3 M: 2 S: 2
PERSONAL PROTECTIVE EQUIPMENT				
OTHER SUPPLIES	QUANTITY	UNIT COST	UNIT	SPECIFICATIONS
Full Body Cover Jumpsuit	20	piece	850.00	<ul style="list-style-type: none"> • Material: Non-woven (70% Polypropylene and 30% polyethylene) • Antistatic • Elasticated Waist, ankle, cuffs and rounds head. • Color: White or Blue • Shall include various sizes: Men XXXL: 1 XXL: 2 XL: 3 L: 1 M: 4 Women: XXXL: 2 L: 3 M: 2 S: 2





Waterproof Footwear	20	pairs	6,500.00	<p>Waterproof breathable membrane lining Footwear height: Ankle Synthetic Leather and Textile Rubber Sole Close Mesh Shall include various sizes: Sizes: Men (US) 12 - 2 9.5 - 3 9 - 2 8.5 - 1 8 - 3</p> <p>Women (US): 8.5 - 1 8 - 1 7.5 - 1 7 - 3 6 - 1 5.5 - 1</p> <p>1Y(PS) - 1</p>
Raincoat	20	piece	850.00	<p>Waterproof seams</p> <ul style="list-style-type: none"> • Fixed hood • Fastening with zip or button under storm flap • Elasticated inside cuffs. 2 pockets. • PVC-coated polyester fabric. • Color: Dark green • Shall include various sizes: <p>Men XXXL: 1 XXL: 2 XL: 3 L: 1 M: 4</p> <p>Women: XXXL: 2 L: 3 M: 2 S: 2</p>
Reflectorized Vest	20	piece	450.00	<ul style="list-style-type: none"> • Reflectorized adjustable strap type vest • Elastic/Garter • Color: Nylon • Minimum Dimension: • Length: 21" • Waist: 27" • Buckle: 1.5"
Safety Goggles	20	piece	500.00	<ul style="list-style-type: none"> • Material: Polycarbonate • Transparent • Wind proof, dust proof • Anti fog lens



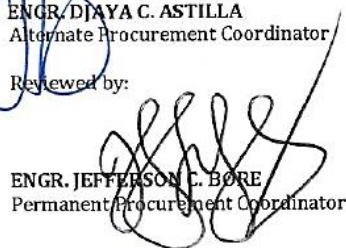


<p>Rubber Rain Boots</p>	<p>20</p>	<p>pairs</p>	<p>2,500.00</p>	<ul style="list-style-type: none"> • Material: Rubber • Slip-on Fastening • Upper Material: Faux Leather • Size: 6" (Minimum) <p>• Shall include various sizes:</p> <p>Men (US) 12 - 2 9.5 - 3 9 - 2 8.5 - 1 8 - 3</p> <p>Women (US): 8.5 - 1 8 - 1 7.5 - 1 7 - 3 6 - 1 5.5 - 1</p> <p>1Y(PS) - 1</p>
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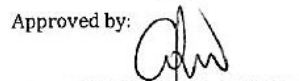
Prepared by:


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 Alternate Procurement Coordinator

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 Permanent Procurement Coordinator

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 Engineer III, SRED

