



Republic of the Philippines
Department of Agriculture
BUREAU OF AGRICULTURAL AND FISHERIES ENGINEERING (BAFE)
Sugar Center, Annex II Building Extension, North Avenue, Diliman, Quezon City
Tel No. (02) 8351-8120, 8294-9741
Email add: bafe@da.gov.ph

REQUEST FOR QUOTATION

Date: December 8, 2021

RFQ No.: 0167-21

Name of Supplier / Company: _____

Address: _____

TIN: _____

The **Department of Agriculture - Bureau of Agricultural and Fisheries Engineering (BAFE)**, through its **Bids and Awards Committee (BAC)**, intends to procure for **Supply and Delivery of Other Supplies and Materials for BAFE** which will be undertaken in accordance with Section 53.9 (Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your best offer for the item/s described herein, subject to the Terms and Conditions provided at the last page of this Request for Quotation (RFQ). Submit your quotation/proposal **duly signed by you or your duly authorized representative** not later than **December 15, 2021 at 12:00 noon**.

A copy of your 2021 Mayor's/ Business Permit and PhilGEPS Registration Number/ Certificate Number are also required to be provided along with your signed quotation. A valid Certificate of PhilGEPS Registration (Platinum Membership) may be submitted in lieu of the said documents. For individuals, a BIR Certificate of Registration may be submitted in lieu of the 2021 Mayor's/Business Permit. Furthermore, Omnibus Sworn Statement (GPPB-prescribed form) for Approved Budget of Contract (ABC) above P50,000.00 and Income/Business Tax Return for Approved Budget of Contract (ABC) above P500,000.00 are required to be submitted per said ABC threshold.

In observance of the Government Procurement Policy Board (GPPB) Resolution No. 09-2020 (*Approving measures for the efficient conduct of procurement activities during a state of calamity, or implementation of community quarantine or similar restrictions*), an expired Mayor's/ Business Permit with Official Receipt of renewal application and Unnotarized Omnibus Sworn Statement (GPPB-prescribed form) are also accepted subject to submission of 2021 Business/Mayor's permit and Notarized Omnibus Sworn Statement after award of contract but before payment.

Open quotations may be submitted, manually at **BAFE Office, Sugar Center, Annex II Building Extension, North Avenue, Diliman, Quezon City**. Moreover, an electronic copy of Quotation and Certified True Copy of requirements can be submitted but the original copy of the quotations and other documentary requirements must be submitted personally or via courier prior to award of contract.

For any clarification, you may contact us at telephone no. **(02) 8294-9741** or at bafe.procurement@gmail.com.


ENGR. EMER-ROSE G. ASUG
BAC Secretariat Head 





INSTRUCTIONS

1. Accomplish this RFQ correctly and completely.
2. Do not alter the contents of this form in any way.
3. Failure to comply with any of the mandatory requirements will disqualify your quotation.
4. Failure to follow these instructions will disqualify your entire quotation.

Sir/Madam:

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation for the item/s as follows:

1. Please quote your best offer for the items below. **Please do not leave any blank items. Items with no price indicated shall be considered non-compliant but specifying "0" (zero) or "-" (dash) for the said item would mean that it is being offered for free to the Government.**
2. The information stated below shall be the basis for the evaluation and calculation of your quotation.

ITEM DESCRIPTION/ SPECIFICATION	QUANTITY	UNIT	UNIT COST	APPROVED BUDGET FOR THE CONTRACT	PLEASE FILL IN YOUR OFFERED PRICE PER UNIT	PLEASE FILL IN YOUR TOTAL OFFERED PRICE
SUPPLY AND DELIVERY OF OTHER SUPPLIES AND MATERIALS FOR BAFE						
Alcohol, Ethyl, 70% Solution	150	pc	492.00	73,800.00		
Surgical Facemask	650	box	200.00	130,000.00		
Face Shield	200	pc	15.00	3,000.00		
Latex Gloves	600	pair	30.00	18,000.00		
2-in-1 Stand-mounted Infrared Thermometer & Alcohol Dispenser	7	pc	5,000.00	35,000.00		
Alcohol Spray, 70% Solution	194	bottle	100.00	19,400.00		
Disinfectant Wipes	300	pack	180.00	54,000.00		
Disinfectant Spray	50	can	400.00	20,000.00		
UV Light Sterilization Box	7	unit	2,000.00	14,000.00		
Liquid Hand Soap (Antibacterial)	50	bottle	220.00	11,000.00		
Non-Acidic Vitamin C with Zinc	490	box	250.00	122,500.00		
Digital Thermometer	100	pc	180.00	18,000.00		
Pulse Oximeter	100	pc	700.00	70,000.00		
Necklace Air Purifier	18	pc	3,000.00	54,000.00		
TOTAL ABC			---	642,700.00	---	

*The above quoted prices are inclusive of all costs and applicable taxes.

*Please see attached Technical Specifications.





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FINANCIAL OFFER	
Approved Budget for the Contract	Total Offered Quotation
Six Hundred Forty-Two Thousand Seven Hundred Pesos Only (PhP 642,700.00)	In words: _____ _____ _____ In figures: _____ _____ _____

Terms of Payment:

Payment shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility, within thirty (30) days after Submission of Billing and Under Acceptance of the product. Bank Transfer shall be charged against the creditor's account.

Payment Details:

Banking Institution: _____

Account Number: _____

Account Name: _____

Branch: _____

 Signature over Printed Name

 Position/Designation

 Office Telephone No. / Fax No. / Mobile No.

 Email address/ es

RCM





TERMS AND CONDITIONS:	
1.	Bidders shall provide correct and complete information required in this form. ^[L] _[SEP]
2.	Price quotation/s must be valid for a period of <u>One Hundred Twenty (120) calendar days</u> from the date of submission of quotation. ^[L] _[SEP]
3.	Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable, including delivery charges.
4.	Quotations exceeding the Approved Budget for the Contract shall be rejected. ^[L] _[SEP]
5.	Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services), which complies with the minimum technical specifications and other terms and conditions stated herein. ^[L] _[SEP]
6.	Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s. ^[L] _[SEP]
7.	Delivery and/or Installation Period: <u>within Thirty (30) calendar days upon conforme of Purchase Order.</u>
8.	The DA-BAFE shall have the right to inspect and/or to test the goods to validate its conformity to the technical specifications.
9.	In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the DA-BAFE shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005. ^[L] _[SEP]
10.	Payment shall be made thirty (30) days after delivery and acceptance of the item (s) and upon the submission of the required supporting documents, i.e, delivery receipt and/or billing statement, by the supplier.
11.	Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DA-BAFE shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it. ^[L] _[SEP]

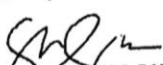




TECHNICAL SPECIFICATIONS

Item Description	Technical Specifications	Quantity	Unit
Alcohol, Ethyl, 70% Solution	-Must be 1 gallon -Antiseptic/Disinfectant -Brand/manufacturer is included in the list of FDA-approved	150	piece
Surgical Facemask	-disposable facemask -at least 50 pieces per box -with ear Loop -at least 3-ply -at least wired -Must be sterile -brand/manufacturer is included in the list of FDA-approved	650	box
Face Shield	-Must be anti-spray -Must be anti-fogging -Must be oil splash proof -Must be dust proof	200	piece
Latex Gloves	-Must be individually packed per pair -Should rubber latex -Must be sterile	600	pair
2-in-1 Stand-mounted Infrared Thermometer & Alcohol Dispenser	-Must display °C or °F temperature measurement -LED display temperature -At least 1000 ml dispenser capacity -Must be battery and electric operated -Can be mounted either of the following: nail hook / double-sided adhesive sticking / bracket fixing -At least 140 cm overall height from floor -At least 1 year warranty	7	piece
Alcohol Spray, 70% Solution	-at least 330ml -Antiseptic/Disinfectant -Brand/manufacturer is included in the list of FDA-approved	194	bottle
Disinfectant Wipes	-Must be suitable to clean various surfaces -Must be suitable for personal hygiene -At least 50 pulls per pack -Antibacterial	300	pack
Disinfectant Spray	-Must be at least aerosol type disinfectant spray -Must have a net content of at least 340 g -Scent must be neutral or scented	50	can
UV Light Sterilization Box	-At least 8W UV light -With timer controller and remote control -With power cord and plug -At least 50 L sterilizer box -At least 1 year warranty	7	unit
Liquid Handsoap (Antibacterial)	-At least 450 ml	50	bottle
Non-Acidic Vitamin C with Zinc	-At least 500mg -Non-acidic -At least 30 capsules or tablets per box	490	box
Digital Thermometer	-Can be used orally and under armpit -With display °C or °F temperature measurement -Must have LED display temperature -Must have accuracy: ± 0.1°C -Must have temperature Range: 35.5 °C to 43°C -With replaceable Battery -Must be automatic Shut-Off -With beep sound as indicator for measurement -With Maximum 60 s to measure body temp -Must be high accuracy and fast response -With low battery indication	100	piece
Pulse Oximeter	-With screen display -Can accurately measure pulse oxygen saturation -Must be portable and lightweight	100	piece
Necklace Air Purifier	- Can emit high anion quantity (negative ions) - Can purify the air without any addition of water or liquid - Battery life: long-lasting battery life up to 15 hours or more - Must be USB Charging, DC 5V with USB cable - Working Anion Concentration: at least 50 million/cu.cm - Must include lanyard - Made of thermoplastic polymer material - At least 1 year warranty	18	piece

Prepared by:


ENGR. MARIA E. C. PANGANIBAN
 Engineer III, EDPSD

