



**PURCHASE ORDER**  
**BUREAU OF AGRICULTURAL AND FISHERIES ENGINEERING (BAFE)**

Supplier : WORK HABITS TRADING ✓		P.O. No. : E4 21 ✓			
Address : Blk 1 Lot 58 Dandelion St., Phase VI, Area B, Greenwoods Executive Village, Brgy. San Andres, Calinza, Rizal		Date : December 15, 2021 ✓			
Email : workhabitstrading@gmail.com ✓		Mode of Procurement : Negotiated (Small Value Procurement)			
PR No.:	21-388	End-User : OD			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : BAFE Office, North Ave., Quezon City			Delivery Term : FOB Destination		
Date of Delivery : December 22, 2021			Payment Term : 30 WD		
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount (Php)
		SUPPLY AND DELIVERY OF POLO SHIRT WITH COLLAR			
	pc	Polo Shirt with Collar	125	350.00	43,750.00
<b>Grand Total</b>					<b>43,750.00</b> ✓
(Total Amount in Words)			<i>Forty-Three Thousand Seven Hundred Fifty Pesos Only</i>		
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conformer:		Very truly yours,			
 <b>THERESA JOY P. ARANETA</b> Managing Director 12-17-2021 Date		 <b>ENGR. ARIODEAR C. RILLO</b> Director IV, BAFE			
Fund Cluster : Funds Available : <b>MS. PRETCHE JEAN B. LARIDA</b> Accountant III		ORS/BURS No. : Date of the ORS/BURS: Amount :			

C4 2021 Current funds

05-001-02-00008-01

310203100001000

5028 9970-00

10,000.00 earmarked funds