



Republic of the Philippines  
Department of Agriculture  
**BUREAU OF AGRICULTURAL AND FISHERIES ENGINEERING (BAFE)**  
Sugar Center, Annex II Building Extension, North Avenue, Diliman, Quezon City  
Tel Nos. (02) 8351-8120, 8294-9741  
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**REQUEST FOR QUOTATION  
NEGOTIATED PROCUREMENT (TWO-FAILED BIDDINGS)  
SUPPLY, DELIVERY, AND INSTALLATION OF VARIOUS ICT EQUIPMENT FOR CY 2021  
UNDER IB NO. 002-21**

1. The **Bureau of Agricultural and Fisheries Engineering (BAFE)** intends to procure the “Supply, Delivery, and Installation of Various ICT Equipment for CY 2021” with the Approved Budget for the Contract (ABC) of **One Million Nine Hundred Thirty One Thousand Eight Hundred Pesos (Php 1,931,800.00)**.
2. The BAFE, through its Bids and Awards Committee (BAC), now invites technically, legally, and financially capable suppliers for the said requirement.
3. The procurement procedure for this requirement is Negotiated Procurement - Two Failed Biddings pursuant to Section 53.1 of the Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) NO. 9184, otherwise known as the “Government Procurement Reform Act”. Including Annex H thereof.
4. Interested bidders may obtain further information from BAFE-BAC Secretariat at the address given below **starting November 21, 2021**, during Monday to Friday, at 9:00 AM to 5:00 PM, before the **opening of bids scheduled on December 13, 2021**.
5. The schedule of bidding activities is herein stated below:

<b>Activities</b>	<b>Schedule</b>	<b>Venue</b>
1. Posting of Request for Quotation	November 21, 2021	BAFE Office, Sugar Center, Annex II Building Extension, North Avenue, Diliman, Quezon City
2. Negotiation with all Interested Bidders	November 29, 2021	
3. Deadline of Submission of Quotation	December 13, 2021, 12 PM	
4. Opening of Technical Proposal and Best Offer	December 13, 2021, 1:00 PM	

## **ELIGIBILITY DOCUMENTS:**

### **I. Class “A” Documents**

- a. Valid PhilGEPS Registration Certificate (Platinum Membership) with current and updated Class “A” eligibility documents
  - Registration Certificate (DTI Certificate or SEC Certificate)
  - Current and Valid Mayor’s/Business Permit
  - Tax Clearance per Executive Order No. 398, series of 2005 as finally reviewed and approved by the Bureau of Internal Revenue (BIR).
  - Philippine Contractors Accreditation Board (PCAB) license, if applicable
- b. Statement of all Ongoing Private and Government Contracts, including Contracts Awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;
- c. Statement of Single Largest Completed Contract (SLCC) which is similar in nature, within two (2) years from the date of submission and receipt of bids. Any of the following documents must be submitted corresponding to listed contracts per submitted copy of end-user’s acceptance, official receipts or sales invoice;
- d. Omnibus Sworn Statement using the prescribed form;
- e. Bid Securing Declaration in any of the following forms:
  - Cash or cashier’s manager’s check, bank draft/guarantee or irrevocable letter of credit, issued by a Universal or Commercial Bank (2% of the ABC); or
  - Surety Bond (5% of the ABC) with a Certificate from the Insurance Commission; or
  - Bid Securing Declaration
- f. Duly signed Net Financial Contracting Capacity (NFCC); or Committed Line of Credit from Universal or Commercial Bank in lieu of its NFCC Computation;
- g. The Supplier’s audited financial statements, showing, among others, the Supplier’s total and current assets and liabilities, stamped “received” by the BIR or its duly accredited authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; and

### **Class “B” Documents**

- a. Copy of Joint Venture Agreement or Duly Notarized Statement in accordance with Section 23.1 (b) of the 2016 Revised IRR, if applicable;

**INSTRUCTIONS TO BIDDERS:**

1. **Only sealed canvass shall be considered by the BAC.** The bidders/suppliers shall reflect on the envelope the RFQ / IB Number. The BAC shall not be responsible for the pre-emptive/premature opening of the proposal.
2. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initiated by the Bidders/Suppliers or their Authorized Representative.
3. Indicate “Comply” per line/parameter under the Statement of Compliance if supplier can meet the technical specifications and project requirements and indicate the Brand and Model of the Goods with supporting attachment such as brochures, technical data or manual
4. Quotation/s must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
5. Price quotation(s) submitted shall be valid for the period of ONE HUNDRED TWENTY (120) days reckoned from the deadline for submission of quotations as reflected in this form.
6. Terms of Payment: Thirty (30) working days from the delivery date of item(s).
7. Quotation(s)/Proposal(s) shall be submitted at the **BAFE Office, Sugar Center, Annex II Building Extension, North Avenue, Diliman, Quezon City.**
8. Awarding shall be done per **LOT**.
9. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation or Highest Rated and Responsive Quotation for consultancy services, the BAFE-BAC shall employ “draw lots” as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
10. **Delivery and/or Installation Period:** Thirty (30) calendar days upon receipt of approved Purchase/Work Order.
11. To guarantee the faithful performance by the winning bidder of its obligations under the contract, it shall post a performance security within a maximum period of **ten (10) calendar days** from the receipt of the Notice of Award from the Procuring Entity and in no case later than the signing of the contract;

12. The Performance Security shall be denominated in Philippine Pesos and posted in favor of the Procuring Entity in an amount not less than the percentage of the total contract price in accordance with the following schedule:
13. Failure of the successful bidder to comply with the above-mentioned requirement shall constitute sufficient ground for the annulment of the award;
14. A warranty security shall be required from the contract awardee for a minimum of three (3) months, in the case of Expendable Supplies, or a minimum of one (1) year, in the case of Non-Expendable Supplies, after acceptance by the Procuring Entity of the delivered supplies;
15. The obligation for the warranty shall be covered by either retention money in amount equivalent to at least one percent (1%) but not to exceed five percent (5%) of every progress payment, or a special bank guarantee equivalent to at least one percent (1%) but not exceed five percent (5%) of the total contract price; and
16. The said amounts shall only be released after the lapse of the warranty period or, in the case of Expendable Supplies, after consumption thereof: Provided, however, that the supplies delivered are free from patent and latent defects and all the conditions imposed under the contract have been fully met.
17. The Uniform Guidelines for Blacklisting set forth in Appendix 17 of the 2016 Revised IRR of RA 9184 shall apply in case any of the violations listed under Items 4.1 and 4.2 thereof is/are committed without prejudice for the forfeiture of performance security.
18. The BAFE reserves the right to reject any and all bids, declare failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

Lot No.	Description	Qty.	CEILING FOR TOTAL PRICE (PhP)	UNIT PRICE (PhP)	TOTAL PRICE (PhP)	STATEMENT OF "COMPLY" OR "NOT COMPLY"
1	<b>COMPUTERS, LAPTOPS, AND CHARGER</b>					
	<p><b>1. Desktop Computers</b></p> <p><b>Processor</b> - At least Intel Core i7, comparable or better processor, latest generation</p> <p><b>Motherboard</b> - Compatible to at least 10th Generation processor, comparable, or better processor</p> <p><b>Operating System</b> - Latest compatible Operating System</p> <p><b>Memory</b> - At least 16 GB RAM or better memory</p> <p><b>Graphics Processing Unit</b> - At least 4GB GTX 1050 GDDR5, comparable, or better graphics card</p> <p><b>Power Supply</b> - Compatible</p> <p><b>Storage (HDD)</b> - At least 1 TB</p> <p><b>Storage (SSD)</b> - At least 256 GB</p> <p><b>Display</b> - At least 23 inches full HD</p> <p><b>Accessories and Peripherals</b>  -AC Adapter and power cord  -Mouse  -Keyboards  -With installed Wi-Fi Adapter (at least 1300 Mbps Wi-Fi Speed) to PCI-E slot  -With pre-installed latest proprietary office productivity tools (proprietary - and perpetual license, office business)  -With Web Camera (at least 720p video capture resolution)  -With user manual</p> <p><b>Warranty</b> - At least one (1) year from the final date of acceptance for parts and services</p>	10	875,000.00			

	<p><b>2. Laptop (High-End)</b></p> <p><b>Processor</b> - At least Intel Core i7, comparable, or better processor, latest generation</p> <p><b>Motherboard</b> - Compatible to at least 10th Generation processor, comparable, or better processor</p> <p><b>Operating System</b> - Latest compatible Operating System</p> <p><b>Memory</b> - At least 8 GB RAM or better memory</p> <p><b>Graphics Processing Unit</b> - At least 4GB, comparable, or better graphics card</p> <p><b>Storage (HDD)</b> - At least 1 TB</p> <p><b>Storage (SSD)</b> - At least 256 GB</p> <p><b>Display</b> - At least 14 inches full HD</p> <p><b>Accessories and Peripherals</b></p> <ul style="list-style-type: none"> <li>-AC adapter and power cord</li> <li>-With the latest compatible and available connectivity protocol (Wi-Fi, Bluetooth, etc.)</li> <li>-With pre-installed latest proprietary office productivity tools (proprietary and perpetual license, office business)</li> <li>-With web camera (at least 720p video capture resolution)</li> <li>-With at least one (1) of each of the following: USB 3.1 port, USB Type-C port, HDMI port, Ethernet port, 3.5 mm audio combo jack port</li> <li>-With carrying bag</li> <li>-With wireless mouse</li> <li>-With user manual</li> </ul> <p><b>Warranty</b> - At least one (1) year from the final date of acceptance for parts and services</p>	5	425,000.00			
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	<p><b>3. Laptop</b></p> <p><b>Processor</b> - At least Intel Core i5, comparable, or better processor, latest generation</p> <p><b>Motherboard</b> - Compatible to at least 9th Generation processor, comparable, or better processor</p> <p><b>Operating System</b> - Latest compatible Operating System</p> <p><b>Memory</b> - At least 8 GB RAM or better memory</p> <p><b>Graphics Processing Unit</b> - At least 2 GB, comparable, or better graphics card</p> <p><b>Storage (SSD)</b> - At least 500 GB</p> <p><b>Display</b> - At least 14 inches full HD</p> <p><b>Accessories and Peripherals</b></p> <ul style="list-style-type: none"> <li>-AC adapter and power cord</li> <li>-With the latest compatible and available connectivity protocol (Wi-Fi, Bluetooth, etc.)</li> <li>-With pre-installed latest proprietary office productivity tools (perpetual license, office business)</li> <li>-With web camera (at least 720p video capture resolution)</li> <li>-With at least one (1) of each of the following: USB 3.1 port, USB Type-C port, HDMI port, Ethernet port, 3.5 mm audio combo jack port</li> <li>-With carrying bag</li> <li>-With wireless mouse</li> <li>-With user manual</li> </ul> <p><b>Warranty</b></p> <p>At least one (1) year from the final date of acceptance for parts and services</p>	7	350,000.00			
	<p><b>4. Laptop Charger for Apple</b></p> <p>MF839ZP / A Macbook Pro</p> <p>Power: At least 60 watts</p> <p>With magnetic connector and LED indicator</p> <p>With at least 1 meter AC adapter cord</p> <p>Compatible to Apple Macbook pro with 13-inch Retina Display</p>	4	20,000.00			

	<p><b>5. Monitor</b></p> <p><b>Screen Size</b> - At least 27-inch</p> <p><b>Screen Resolution</b> - At least Full HD or better resolution</p> <p><b>Refresh Rate:</b> - At least 144 Hz</p> <p><b>Accessories and Peripherals</b>          -With at least one (1) of each of the following: USB port, HDMI port, and LAN          -With user manual          -With steel mounting frame and mounting provision, fixed wall mount type          -PS Quality and/or safety mark</p> <p><b>Warranty</b> - At least one (1) year from the final date of acceptance for parts and services</p>	2	29,600.00			
	<b>SUBTOTAL</b>	-	<b>1,699,600.00</b>	=		
<b>4</b>	<b>PRINTERS AND PROJECTOR</b>					



<p><b>1. Wireless All-in-One Printer</b></p> <p><b>Printing</b></p> <ul style="list-style-type: none"> <li>● At least 6.5 ipm print speed for monochrome printing</li> <li>● At least 4.5 ipm print speed for colored printing</li> <li>● Can handle at least 8.5 inches printable width</li> </ul> <p><b>Scan</b></p> <ul style="list-style-type: none"> <li>● Flatbed scanner type or better type</li> <li>● At least 600 x 1200 dpi optical resolution</li> <li>● At least letter (8.5" x 11") and A4 (8.3" x 11.7") document size</li> </ul> <p><b>Copy</b></p> <ul style="list-style-type: none"> <li>● Can handle at least letter (8.5" x 11") and A4 (8.3" x 11.7") document size</li> <li>● At least 5.5 ipm colored copy speed</li> </ul> <p><b>Fax</b></p> <ul style="list-style-type: none"> <li>● At least 25 kbps fax speed or better</li> <li>● Can handle at least letter (8.5" x 11") and A4 (8.3" x 11.7") document size</li> </ul> <p><b>Miscellaneous</b></p> <ul style="list-style-type: none"> <li>● At least 250 sheets paper capacity</li> <li>● At least compatible with Windows and Mac</li> <li>● With two (2) standby maintenance box</li> <li>● Wireless printing capable or better feature</li> <li>● With at least 2 m USB 2.0 interface cable</li> <li>● At least compatible with 220-240 V and 60 Hz AC power input</li> <li>● With user manual</li> <li>● At least 1-year warranty</li> </ul>	2	50,000.00			

<p><b>2. A3 All in One Printer</b></p> <p><b>Printing</b></p> <ul style="list-style-type: none"> <li>● At least 22 ipm print speed for monochrome printing</li> <li>● At least 20 ipm print speed for colored printing</li> <li>● Can handle at least A3 document size</li> </ul> <p><b>Scan</b></p> <ul style="list-style-type: none"> <li>● Flatbed scanner type or better type</li> <li>● At least 600x600 dpi optical resolution</li> <li>● Can handle at least A3 document size</li> </ul> <p><b>Copy</b></p> <ul style="list-style-type: none"> <li>● Can handle at least A3 document size</li> <li>● At least 9 ipm colored copy speed</li> </ul> <p><b>Fax</b></p> <ul style="list-style-type: none"> <li>● Can handle at least A3 document size</li> <li>● At least 30 kbps data transfer rate or better</li> </ul> <p><b>Miscellaneous</b></p> <ul style="list-style-type: none"> <li>● At least compatible with Windows and Mac</li> <li>● Wireless printing capable or better feature</li> <li>● With at least 2 m USB 2.0 interface cable</li> <li>● At least compatible with 220-240 V and 60 Hz AC power input</li> <li>● At least 1-year warranty</li> </ul>	1	30,000.00			
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	<p><b>3. All in One Printer</b></p> <p><b>Printing</b></p> <ul style="list-style-type: none"> <li>● At least 20 ipm print speed for monochrome printing</li> <li>● At least 10 ipm print speed for colored printing</li> <li>● Can handle at least 8.5 inches printable width</li> </ul> <p><b>Scan</b></p> <ul style="list-style-type: none"> <li>● Flatbed scanner type or better type</li> <li>● At least 600 x 1200 dpi optical resolution</li> <li>● At least A4 document size</li> </ul> <p><b>Copy</b></p> <ul style="list-style-type: none"> <li>● At least A4 document size</li> <li>● At least 20 seconds colored copy speed</li> </ul> <p><b>Fax</b></p> <ul style="list-style-type: none"> <li>● At least 3 secs transmission speed for monochrome printing</li> </ul> <p><b>Miscellaneous</b></p> <ul style="list-style-type: none"> <li>● At least compatible with Windows and Mac</li> <li>● Wireless printing capable or better feature</li> <li>● With Integrated Ink Tank</li> <li>● At least compatible with 220-240 V and 60 Hz AC power input</li> <li>● At least 1-year warranty</li> </ul>	2	29,200.00			
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<p><b>4. Multimedia Projector</b></p> <p><b>Brightness</b> - At least 3000 lumens or better</p> <p><b>Resolution</b> - At least 800 x 600 or better</p> <p><b>Contrast Ratio</b> - At least 15,000:1 or better ratio</p> <p><b>Lamp Life</b> - At least 5000 hours or better at normal working conditions</p> <p><b>Accessories and peripherals:</b></p> <ul style="list-style-type: none"> <li>-With the latest compatible and available connectivity protocol (Wi-Fi, Bluetooth, etc.)</li> <li>-With at least one (1) of each of the following: HDMI cable, Audio and Video Input cable, Composite (RCA) Video Input, RS-232 (DE-9/DB-9) Control and USB 2.0 (USB Type-A) Data Input</li> <li>-With Built-in speaker</li> <li>-With Lens cap</li> <li>-With Remote Control and Batteries</li> <li>-With User Manual</li> </ul> <p><b>Warranty</b> - At least one (1) year from the final date of acceptance for parts and services</p>	1	25,000.0			
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<p><b>5. Polyester Sticker QR Printer</b></p> <p><b>Type</b> - 203dpi, Thermal Transfer/Direct Thermal</p> <p><b>Printing</b></p> <ul style="list-style-type: none"> <li>● 4-5 Inch/s printing speed</li> <li>● 104mm (4.09 ) Maximum printing width</li> <li>● 2286mm (90 ) Maximum printing length</li> <li>● 300M Ribbon length</li> </ul> <p><b>Media Paper Type:</b> - Continuous, gap, fan hold, black mark</p> <p><b>Media width</b></p> <ul style="list-style-type: none"> <li>● Maximum 120mm (4.72")</li> <li>● Minimum 20mm (0.78")</li> </ul> <p><b>Media gap</b> - Minimum 2mm</p> <p><b>Media Thickness</b> - 0.058mm-0.305mm</p> <p><b>Drive</b> - Compatible for Windows 7 and up</p> <p><b>Power supply</b> - Input: AC 110V/240V, Output: DC24V/2.5A,60W</p> <p><b>Miscellaneous</b> - USB interface</p> <p><b>Warranty</b> - At least one (1) year from the final date of acceptance for parts and services</p>	7	98,000.00			
<b>SUBTOTAL</b>	-	<b>232,200.00</b>			
<b>GRAND TOTAL</b>		<b>1,931,800.00</b>			---

***ORIGINAL SIGNED***

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**ENGR. NOEMI L. CARPIO**  
Chairperson, Bids and Awards Committee

**Bids and Awards Committee (BAC)**

BAFE Office, Sugar Center, Annex II Building Extension  
North Avenue, Diliman, Quezon City

**MADAM:**

In connection with the above requirement(s) , I/We submit our quotation/proposal indicated above. I/We carefully read and fully understand the minimum requirements and agree to furnish and/or deliver the above mentioned requirements(s) in conformity with the specifications/terms or reference/scope of work indicated/attached thereto.

_____ Signature Over Printed Name	_____ Name of the Company	_____ PhilGEPS Registration Number
_____ Contact Number	_____ Office Address	_____ Email Address of the Bidder

**Terms of Payment:**

Payment shall be made through Land Bank's LDDP-ADA/Bank Transfer, Bank Transfer fee shall be charged against the creditor's account.

**Payment Details:**

Bank Institution : \_\_\_\_\_  
Account Number : \_\_\_\_\_  
Account Name: \_\_\_\_\_  
Branch : \_\_\_\_\_