



**WORK ORDER**  
**BUREAU OF AGRICULTURAL AND FISHERIES ENGINEERING (BAFE)**

Supplier: VJ GRAPHIC ARTS INC.		W.O. No.: 15-21		
Address: Ground Floor, 111 Panay Avenue, Brgy. South Triangle, Quezon City		Date: June 25, 2021		
Email: vjgraphicsqc@gmail.com		Mode of Procurement: Negotiated (Small Value Procurement)		
PR No.: 21-109		End-User: PPMO		
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:				
Place of Delivery: BAFE Office, SRA, Quezon City		Delivery Term: FOB Destination		
Date of Delivery: June 30, 2021		Payment Term: 30 WD		
Unit	Description	Quantity	Unit Cost	Amount (Php)
	<b>PRINTING OF THE IEC MATERIALS FOR AFMESC ON JUNE 30, 2021</b>			
	<b>PRINTING AND PUBLICATION EXPENSES</b>			
brochure	Printing brochures for Agricultural Machinery Equipment Service Center (AFMESC), 2,500 brochures • Paper size: A4-sized, 11.75" (L) x 8.25" (W) • Color: Full Color (front and back) • Back-to-back printed copies • Type of paper: C2S 120gsm, glossy • Fold: three-folds • Inclusive of all applicable taxes and/or charges	2500	6.25	15,625.00 /
<b>Grand Total</b>				<b>15,625.00</b>
<b>(Total Amount in Words)</b>		<i>Fifteen Thousand Six Hundred Twenty-Five Pesos Only /</i>		
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.				
Conforme:	 <b>PERCIVAL DATU</b>	Very truly yours,	 <b>ENGR. ARJODEAR C. RICO</b> Director IV, BAFE	
	<b>JUNE 29, 2021</b> Date			
Fund Cluster:		ORS/BURS No.:		
Funds Available:	 <b>MS. PRETCHE JEAN B. LARIDA</b> Accountant III	Date of the ORS/BURS:		
		Amount:		

4 000 00000  
 01-01-02-0000-02-A  
 000000-00  
 00 00 00