



PURCHASE ORDER
BUREAU OF AGRICULTURAL AND FISHERIES ENGINEERING (BAFE)

Supplier : APEX OFFICE SUPPLIES AND EQUIPMENT TRADING		P.O. No. : 25-21			
Address : 202 Tara Residences, Brgy. Cailat, Quezon City		Date : June 30, 2021			
Email: apexretailandtrading@gmail.com		Mode of Procurement : Negotiated Procurement - Small Value			
PR No. : 21-116	End-User : EPOSD				
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : BAFE Conference Room, SRA, Quezon City		Delivery Term : FOB Destination			
Date of Delivery : within thirty (30) calendar days upon conforme		Payment Terms : 30 W/D			
Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount (Php)
SUPPLY AND DELIVERY OF OFFICE EQUIPMENT					
	unit	Mixer/grinder	4	14500.00	58,000.00
	unit	Microwave Oven	5	5800.00	29,000.00
	unit	Oven Toaster	3	1500.00	4,500.00
	unit	Coffee Maker	4	1600.00	6,400.00
	unit	Air pot	2	3300.00	6,600.00
	unit	Paper Shredder	4	6000.00	24,000.00
	unit	Air Purifier	2	12000.00	24,000.00
Grand Total					154,500.00
(Total Amount in Words) One Hundred Fifty-Four Thousand Five Hundred Pesos Only					
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:		Very truly yours,			
 TEDDY JAY T. FULGENCIO		ENGR. ARIODEAN C. RICCIO Director IV, BAFE			
Fund Cluster : Funds Available :		ORS/BURS No. : Name of the ORS/BURS : Amount :			
 MS. PRETCHE JEAN B. ARIDA Accountant III		4/30/21			

Cf 2020 Continuing 05-001-02-0000 2-0210 2000000000 9000 1020 3210-02 ₱ 12,300.00	Cf 2021 Current 05-001-02-0000 2-0210 2000000000 5000 1020 3210-02 ₱ 25,000.00
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