



**PURCHASE ORDER**  
**BUREAU OF AGRICULTURAL AND FISHERIES ENGINEERING (BAFE)**

Appendix 61

Supplier : ARJELON ENTERPRISES AND TRADING CORPORATION		P.O. No. : 14-21			
Address : Unit A13, E.C. Bldg., Demarses Subd., Batong Malake, Los Banos, Laguna		Date : June 11, 2021			
Email: arjelonent@gmail.com		Mode of Procurement : Shopping			
PR No.:	21-0083	End-User : EPDSD			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : BAFE Conference Room, SRA, Quezon City			Delivery Term : FOB Destination		
Date of Delivery : 30 days upon conforme			Payment Term : 30 WD		
Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount (PhP)
<b>SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR EPDSD</b>					
	box	Ballpen, Black	3	48.00	144.00 ✓
	box	Ballpen, Blue	3	48.00	144.00 ✓
	piece	Clearbook, 20 transparent, for A4 size	7	35.00	245.00 ✓
	piece	Clearbook, 20 transparent, for Legal Size	5	40.00	200.00 ✓
	box	Clip, Backfold, 19 mm	10	15.00	150.00 ✓
	box	Clip, Backfold, 25 mm	10	20.00	200.00 ✓
	box	Clip, Backfold, 32 mm	10	27.00	270.00 ✓
	box	Clip, Backfold, 50 mm	10	60.00	600.00 ✓
	piece	Correction tape, 8m min	20	22.00	440.00 ✓
	piece	Dot File Box	25	92.00	2,300.00 ✓
	box	Fastener	20	40.00	800.00 ✓
	box	Folder, Press Board, size: 240 mm x 370 mm	2	1350.00	2,700.00 ✓
	piece	Magazine File box, large size	30	80.00	2,400.00 ✓
	set	Marker, Fluorescent, 3 assorted colors per set	21	55.00	1,155.00 ✓
	piece	Marker, permanent, bullet type, Blue	5	14.00	70.00 ✓
	piece	Marker, permanent, bullet type, Black	9	14.00	126.00 ✓
	piece	Marker, Whiteboard, Blue, felt tip, bullet type	5	26.00	130.00 ✓
	piece	Marker, Whiteboard, Black felt tip, bullet type	10	26.00	260.00 ✓
	piece	Notepad, Stick-on, (2"x3") min	21	14.00	294.00 ✓
	piece	Notepad, Stick-on, (3"x4") min	21	24.00	504.00 ✓
	ream	Paper, Multi-Purpose, 70 gsm 216mm x 330mm, Legal	40	185.00	7,400.00 ✓
	ream	Paper, Multi-copy, 80 gsm 210mm x 297mm, A4	100	200.00	20,000.00 ✓
	piece	Pencil Sharpener	2	250.00	500.00 ✓
	piece	Signpen, Black, Liquid/gel, 0.5mm needle tip	39	26.00	1,014.00 ✓
	piece	Signpen, Blue, Liquid/gel, 0.5mm needle tip	35	26.00	910.00 ✓
	piece	Stamp Pad, Felt, Bed Dimension: 60mm x 100mm min	5	32.00	160.00 ✓
	box	Staple wire, Standard	30	31.00	930.00 ✓
	Piece	Ring Binder, Plastic, 32 mm, 84 rings	5	40.00	200.00 ✓

	unit	Tape dispenser, Table top, for 24mm width tape	3	90.00	270.00
	roll	Tape, Transparent, 24 mm	6	14.00	84.00
	roll	Tape, masking, 24 mm	5	28.00	140.00
	roll	Tape, masking, 48 mm	5	45.00	225.00
	piece	Signpen, Green, Liquid Gelpen	20	26.00	520.00
	ream	Paper, 420 x 297 mm, 70 gsm	7	365.00	2,555.00

**Grand Total 48,040.00**


**(Total Amount in Words)**

**Forty Eight Thousand Forty Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

  
**JOHN KRIS F. BARTOLOME**



**ENGR. ARIODEAR C. RICO**  
 Director IV, BAFE

June 11 2021  
 Date

Fund Cluster :   
 Funds Available :

  
**MS. PRETCHE JEAN B. LARIDA**  
 Accountant III  
 6/11/2021

ORS/BURS No. :  
 Date of the ORS/BURS:  
 Amount :

Cf 2021 Current  
 06-001-02-00000-03-0  
 200000100009000  
 5003010-02