



WORK ORDER

BUREAU OF AGRICULTURAL AND FISHERIES ENGINEERING (BAFE)

Supplier : XENIA HOTEL CORPORATION	W.O. No. : 009-20
Address : 4030 Claro M. Recto Highway, Angeles City, Pampanga	Date : November 20, 2020
Email: danica.rosales@xeniahotel.ph	Mode of Procurement: Negotiated - Lease of Real Property and Venue
PR No.: 20-238	End-User: PPMD

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : 4030 Claro M. Recto Highway, Angeles City, Pampanga
Date of Delivery : November 23-24 and 25-26, 2020

Delivery Term : FOB destination
Payment Term : 30 WD

Unit	Description	Quantity	Unit Cost	Amount
	Lease of Venue for the Training Course on the Operation and Maintenance of Farm Laser Leveling on November 23-24, 2020 and November 25-26, 2020 in Pampanga, Region III			
	Food and Accommodation			
pax	Meals - AM Snacks	60	150.00	9000.00
pax	Meals - Lunch	60	450.00	27000.00
pax	Meals - PM Snacks	60	150.00	9000.00
pax	Meals - Buffet Dinner	30	450.00	13500.00
	Room Requirement			
room	Twin	14	3000.00	42000.00
room	Single	2	2800.00	5600.00
			GRAND TOTAL	106,100.00

(Total Amount in Words) One Hundred Six Thousand One Hundred Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

[Signature]
for: *[Signature]*

DANICA M. ROSALES

Very truly yours,

[Signature]

ENGR. ARIODEAR C. RICO

Director IV, BAFE

Date NOV. 20, 2020 Date _____

ACCOUNT NAME XENIA HOTEL CORP.

ACCOUNT NO: 1581-0354-34

NAME OF BANK/BRANCH: LAMP BANK

Fund Cluster : 01

Funds Available : 092000 Current / 05-001-02-00008-2A
200000100005000 / 5020010-02

Fund Cluster:
Funds Available:
Based on Earmark Account: ₱ 108,000.00
under PR No: 20-238
As approved by Budget Section:

[Signature]
MS PRETCHE JEAN B. LARIDA
Accountant III

ORS/BURS No. : _____

Date of the ORS/BURS: _____

Amount : _____